

## MESA HOUSING SERVICES GOVERNING BOARD

September 27, 2018

The Mesa Housing Services Governing Board of the City of Mesa met in the lower level meeting room of the Council Chambers, 57 East 1st Street, on September 27, 2018 at 7:34 a.m.

BOARDMEMBERS PRESENT	BOARDMEMBERS ABSENT	STAFF PRESENT
John Giles, Chairman* Mark Freeman Christopher Glover Francisco Heredia David Luna Gary Nelson Kevin Thompson Jeremy Whittaker	None	Christopher Brady Dee Ann Mickelsen Jim Smith

(\*Chairman Giles participated in the meeting through the use of telephonic equipment.)

1. Items from citizens present.

There were no items from citizens present.

2. Approval of minutes from the June 28, 2018 meeting.

It was moved by Boardmember Freeman, seconded by Boardmember Glover, that the minutes from the June 28, 2018 Mesa Housing Services Governing Board meeting be approved.

Upon tabulation of votes, it showed:

AYES – Giles-Freeman-Glover-Heredia-Luna-Nelson-Thompson-Whittaker  
NAYS – None

Carried unanimously.

3-a. Hear a presentation and discuss updates to the City's Housing Choice Voucher Programs including utilization, funding, and expenditures.

Housing and Community Development Director Liz Morales introduced Housing Supervisor Mary Brandon who displayed a PowerPoint presentation. **(See Attachment 1)**

Ms. Brandon provided an update on the number of vouchers distributed so far in 2018. She reported VASH Vouchers utilization currently sits at 76% and the goal is to be at or below 100%

by the end of the calendar year. She stated staff is hoping to meet the goal by working diligently with VA caseworkers. (See Page 2 of Attachment 1)

Ms. Morales highlighted the additional vouchers the City has been awarded. She noted the Mainstream Vouchers will serve individuals that are homeless, at risk of becoming homeless, institutionalized, or at risk of becoming institutionalized. She anticipates utilizing the vouchers for community members that are currently homeless in an effort to provide housing resources for these individuals. She explained the Family Unification Vouchers will assist individuals that are at risk or have been separated from their families due to a lack of housing. She reported staff will find out later this year if the Family Unification Vouchers are awarded to the City. (See Page 3 of Attachment 1)

Ms. Brandon detailed the Salt River Pima-Maricopa Indian Community Grant the City received. She explained the funds from the grant will be used to help homeless individuals and/or families with the application fees. She explained the average cost of the fees is approximately \$50. She added the grant funds will also be used to pay the utility bills for homeless individuals and/or families and vacancy payments will be given to landlords that agree to lease to a homeless individual or family. (See Page 4 of Attachment 1)

In response to a question posed by Chairman Giles, Ms. Morales remarked the VASH Vouchers are not being fully utilized because staff is having a difficult time finding veterans that qualify for the VASH Vouchers due to the eligibility requirements. She added staff and the VA are having discussions with the U.S. Department of Housing and Urban Development on how the criteria could be adjusted in order to serve more homeless veterans and fully utilize the VASH Vouchers.

Boardmember Nelson advised he has utilized the VASH program and is very grateful for the assistance provided to veterans.

4. Adjournment.

Without objection, the Mesa Housing Services Governing Board meeting adjourned at 7:46 a.m.

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JOHN GILES, CHAIRMAN

ATTEST:

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DEE ANN MICKELSEN, CITY CLERK

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Mesa Housing Services Governing Board meeting of Mesa, Arizona, held on the 27<sup>th</sup> day of September, 2018. I further certify that the meeting was duly called and held and that a quorum was present.

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DEE ANN MICKELSEN, CITY CLERK

mh  
(Attachment – 1)

# Housing Services Governing Board

Quarterly Update

Liz Morales & Mary Brandon

September 27, 2018



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# Housing Services Governing Board Updates

## Updates

### CY 2018 Voucher Utilization

- Housing Choice Voucher= 100.3%
- VASH = 76%
- SEMAP was submitted to HUD

# Housing Services Governing Board Updates

## What's Happening

- Applied for additional vouchers
- **Mainstream – awarded 28**
  - Assistance for disabled families and individuals
  - \$166,858 award
- Family Unification Vouchers
  - Application submitted 7/24/18

# Housing Services Governing Board Updates

## What's Happening

- Landlord Seminar for East Valley owners/property management/realtors
  - October 11, 2018 9:00am-1:00pm
  - Mesa Convention Center – Palo Verde Room
- Salt River Pima-Maricopa Indian Community Grant award of \$51,000 for Landlord Incentive Program.

# Housing Services Governing Board

## PHA reporting to HGB

### Housing Assistance Payments

CY2018 Renewal Eligibility	\$12,554,923
CY2018 Pro-Ration Factor	99.745% HCV and 100% MS
CY2018 HAP Funding Allocation	\$12,524,372
Additional HAP Funding Allocated June 15, 2018 for CY2017	\$ 9,302
<b>CY2018 HAP BUDGET AUTHORITY</b>	<b>\$12,533,674</b>

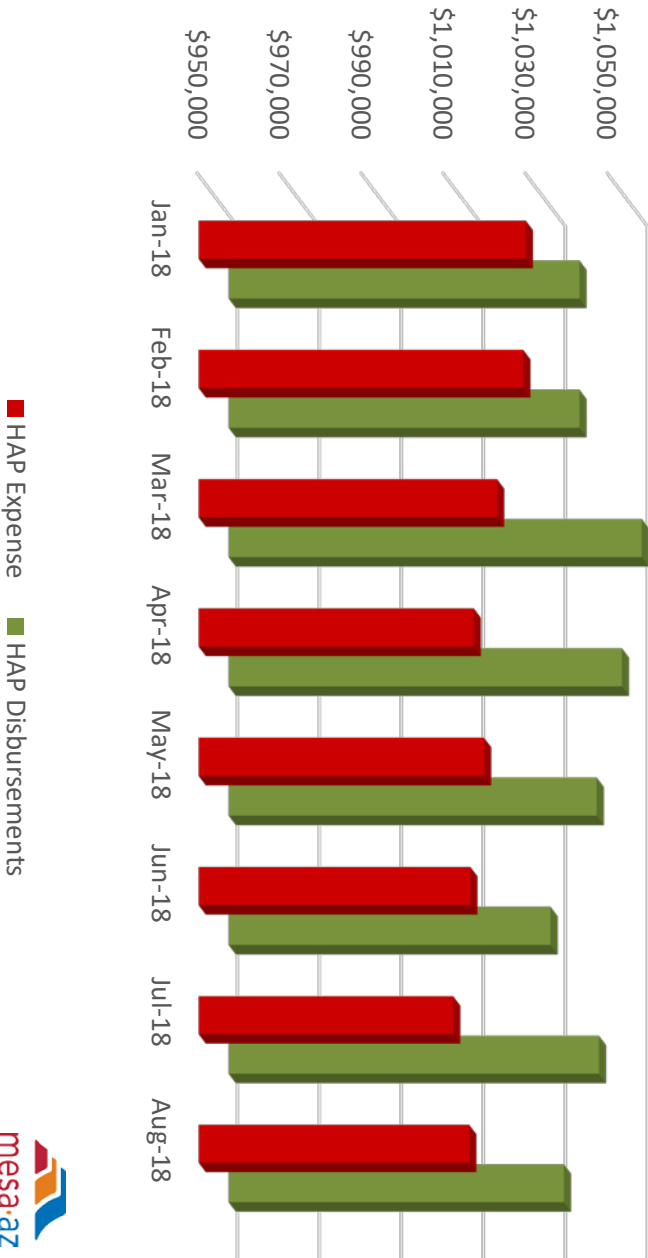


# CY 2018 HAP Funding \$12,533,674

CY 2018 HAP  
 Expenses to Date  
 \$8,163,161 (65%)

- 12/2017 Total HAP Reserves \$473,019

CALENDAR YEAR 2018 HAP  
 HCV, VASH & MAINSTREAM

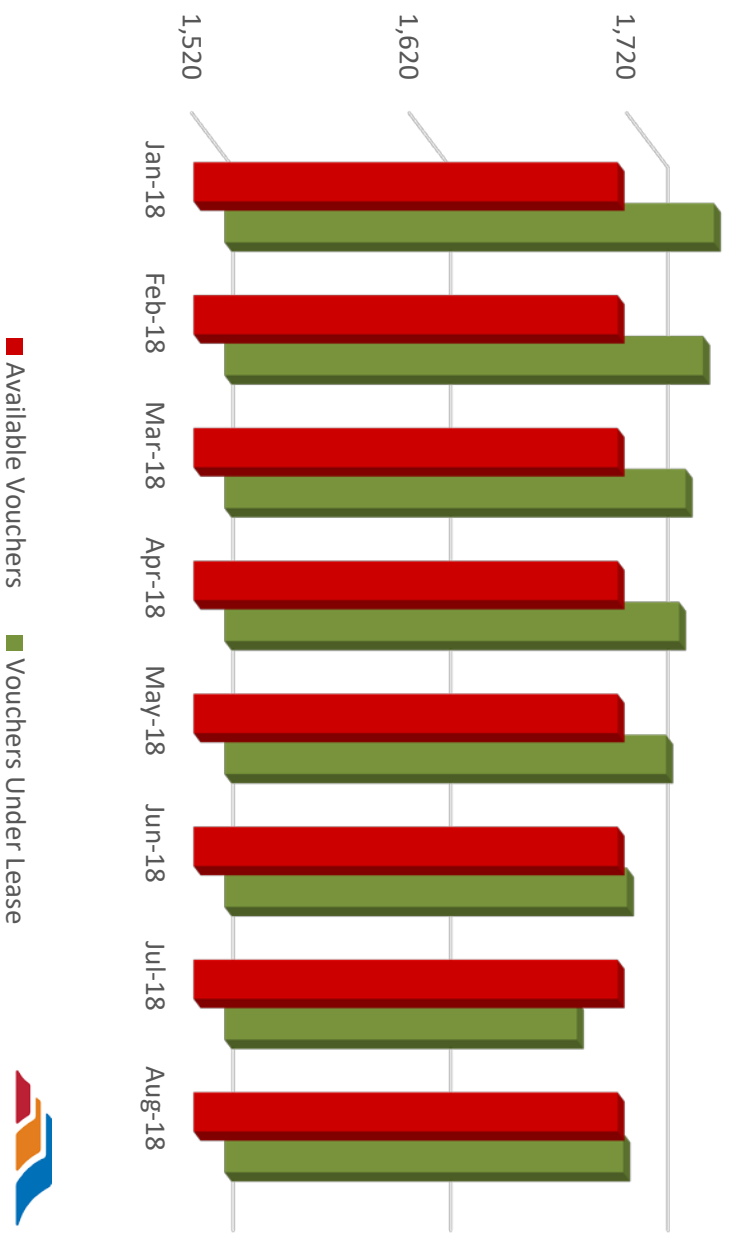


**CY 2018 Unit  
Months Available  
(Jan-Aug) 13,720**

**CY 2018 Unit  
Months Leased  
(Jan-Aug) 13,761**

**CY 2018 UML 100.3%**

**CALENDAR YEAR 2018 UNIT MONTHS LEASED  
HCV, VASH & MAINSTREAM**

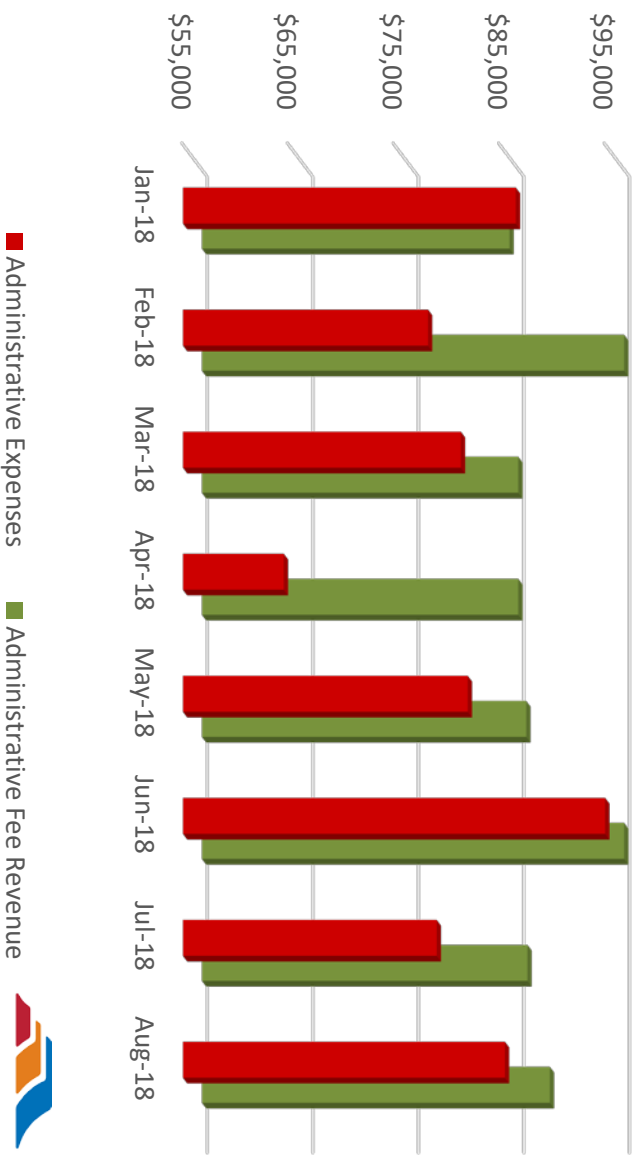


**CY 2018 Admin Fee  
Funding \$1,108,521**

**CY 2018 Est. Admin  
Expense \$1,046,131**

- **12/31/2017 Admin  
Reserves \$285,275**

**CALENDAR YEAR 2018 ADMINISTRATIVE FEE  
HCV, VASH & MAINSTREAM**



# Housing Services Governing Board

# Questions?