



Approved Minutes of the  
**Historic Preservation Board**

(Approved on December 8, 2011. Motion made by Wendy Mack-Allred and seconded by Jared Smith).

Date: **October 27, 2011**

Time: **6:00 p.m.**

Location: Mesa City Plaza, 20 East Main, Room 170

Members Present	Staff Present	Others Present
Donna Benge, Chair Jared Smith, Vice Chair Barbara Jarrett Chad Cluff Jeff Jarvis Randy Mann	John Wesley Carol Haddad Julie Smiley	Wendy Mack – Allred, Resident Ed Mack, Resident Jim Ruiz, COM Purchasing Morgan Williams, ASU Student
Members Absent	Support Present	

1) **Call to Order**

The October 27, 2011 meeting of the Historic Preservation Board (HPB) was called to order at 6:01 p.m.

2) **Consider minutes of the September 22, 2011 meeting**

**Motion:** A motion was made by Barbara Jarrett and seconded by Chad Cluff to approve the September 22, 2011 minutes with no changes.

Motion carried, 6-0

3) **Review & provide input on proposed Interpretive History Panels – Light Rail Stations**

This item was reviewed and discussed.

Vice Chair Smith gave an overview of the subcommittee meeting regarding the Light Rail Stations. The subcommittee met with a graphic artist where ideas and concepts were discussed for the Metro project. Vice Chair Smith noted the committee is researching photographs in various repositories. The deadline has been extended, and at this time no deadline or meeting has been scheduled to review the photographs. The

subcommittee will be submitting preliminary photos for the five station stops that will consist of approximately 4 to 6 images per panel.

Boardmembers discussed other areas where photographs may be available to use such as on-line, Natural History Museum, The Landmark, or from the Board -member's personal photographs. Chair Bengé noted that the Natural History Museum will be available to help if unable to locate photos.

#### 4) **Discuss establishment of a historic district(s) for downtown Mesa**

This item was reviewed and discussed.

Chair Bengé noted that Vic Linoff and Ron Peters were working on downtown, and Wendy Mack-Allred and Chair Bengé were working on 2<sup>nd</sup> Avenue.

Ms. Mack-Allred drafted a homeowner's letter for the 2<sup>nd</sup> Avenue residents to help establish participation, and requested a petition be sent to the homeowner and or tenant signifying interest. Mr. Wesley suggested coordinating a neighborhood meeting first to provide detailed information in an effort to generate more involvement. A meeting date will be announced once scheduled.

Ms. Mack-Allred noted a neighborhood survey will need to be updated, and the community will need to help fund the cost. Vice Chair Smith stated a definitive cost analysis as well as funding sources will need to be provided to the residents. Ms. Mack-Allred and Vice Chair Smith offered to research the cost.

#### 5) **Historic Preservation Awards**

This item was reviewed and discussed.

Chair Bengé noted several changes and requested staff to update along with website updates and distribute.

--Historic Preservation week changed to Archeology and Historic Preservation month now in March.

--Nomination deadline scheduled for February 14, 2012.

--Update nomination form.

--Nomination forms to be available at the Planning office, City of Mesa Plaza lobby, City of Mesa website, Public Library, Museum of Natural History, Ticket Office, and Mesa Historical Museum.

--Replace Historic Preservation Committee to Historic Preservation Board.

--Chair Bengé requested information on the 2008 nominations; Vice Chair Smith will forward.

The Board discussed the nomination deadline date, and agreed to have the award ceremony on May 21, 2011. Chair Bengé suggested to publicize with news and press releases, and if possible with Mesa Channel 11. Advertisement requests will be forwarded to the Planning's Public Information Officer. To confirm, nominations can go to

people, structures, or organizations in which the Boardmembers can nominate.

Vice Chair Smith suggested a mailing be sent to all historic neighborhoods to generate nominations. Boardmember Cluff offered to research historic neighborhood listings and send something out.

**6) 2011 Annual Report**

This item was reviewed and discussed.

Wendy Mack-Allred and Vice Chair Smith worked on report.

Handout provided by Wendy Mack-Allred. The handout was reviewed and discussed with questions and answers along with changes.

Vice Chair Smith thanked Chair Bengé and Ms. Mack-Allred for their hard work with this project as well as creating a Power Point presentation of the annual report.

**7) Corrections/changes to the Historic Preservation website**

This item was reviewed and discussed.

Chair Bengé requested updates be made to reflect current information.

**8) Status of Local Registration forms**

This item was not discussed.

**9) Update from the Historic Highway Signage Sub-committee**

This item was reviewed and discussed.

Chair Bengé requested that highway signs be included with the Light Rail signage. The Board will continue working on this item.

Chair Bengé asked if the City will furnish signs, Mr. Wesley will check with Transportation and report back to the Board.

Mr. Wesley will email Chair Bengé's historic write up to the Boardmembers.

**10) Updates on all Museum, Exhibits, Committees and Events related to Historic Preservation**

This item was reviewed and discussed.

Mesa Historic Preservation Foundation – Chair Bengé assisted with the revival of the

Diving Lady. Chair Bengé noted an event invitation will be sent to the Board; date and time to be announced.

Arizona Museum of Natural History – the Exhibits Department is preparing for Mesa Takes Flight to be open in January 2012 displaying prehistoric birds.

#### 11) **Committee Member Comments, Questions, and Future Agenda Items**

The agenda for the upcoming November meeting was discussed and approved with no changes.

Mr. Ruiz gave updates on Save the Train. He noted a fundraiser hosted by Steel Wheels Classic Car Show on Saturday, October 29, 2011. Also, train information displayed in the City Plaza lobby – receiving positive feedback. Committee is looking for corporation donations.

Vice Chair Smith recognized and thanked volunteers who have worked on the train.

Boardmember Mann requested the City to look into taking over Mesa Jr. High School due to impending school closure.

Mr. Wesley noted the open Board position should be on an upcoming Council agenda for appointment.

Chair Bengé requested Mr. Wesley to send out the applications for the nomination awards and highway report to the Boardmembers.

#### 12) **Adjournment**

The meeting adjourned at 7:22 p.m.

Supporting data is available for public review in the Planning Division,  
Municipal Building, 55 N. Center St., Mesa, Arizona 85201

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