

CITY OF MESA
MINUTES OF THE
HISTORIC PRESERVATION COMMITTEE

DATE: September 8, 2005

TIME: 6:00 p.m.

MEMBERS PRESENT	STAFF PRESENT	OTHERS PRESENT
Chair David Dean Vince Anderson Lane Burdick Lillian Wilkinson	Lisha Adela García Aimée Letwen Angela Duncan Patrick Murphy	Gordon Sheffield Lisa Anderson Jared Smith
MEMBERS ABSENT		
Ron Peters Steve McCance		

1. Call to Order.

The September 8, 2005 Regular Meeting of the Historic Preservation Committee (HPC) was called to order at 6:04 p.m.

2. Consider Minutes of July 14, 2005 Regular Meeting.

Mr. Dean moved to approve the July 14, 2005 Minutes as amended, Mr. Burdick seconded the motion.

Vote: 4 in favor
0 opposed

3. Planning and Zoning presentation of overlay maps on the City website.

Mr. Sheffield reported that the Historic Preservation overlay maps were not currently functioning properly on the City website, and that he will initiate corrective action. Mr. Sheffield clarified that the overlay map information is available to the public at the Planning and Zoning Department counter.

4. Discuss and consider appointing a volunteer from the Historic Preservation Committee to serve on a Request for Proposal (RFP) Review Committee with regards to the Zoning Code Update.

Mr. Sheffield explained that the most recent update of the City's Zoning Code took place in 1998. Many topics, such as transit, infill, mixed-use, and vertical versus horizontal density are not addressed in the current Zoning Code. Mr. Sheffield reported that the City Council has decided to provide funding to select a consultant to help staff in the process of updating the Zoning Code.

Mr. Sheffield further explained that the selection process includes issuing a Request for Qualifications (RFQ). Of those responding to the RFQ, the 7 most qualified respondents will be asked to submit a Request for Proposal (RFP). After the proposals are evaluated, a contractor will be selected to update the City's Zoning Code.

One volunteer is requested from the City's Planning and Zoning Board, Design Review Board, Downtown Development Committee and Historic Preservation Committee to participate in the RFP evaluation process. Mr. Sheffield indicated that the time commitment for RFP evaluation is estimated at 2 to 3 weeks.

Chair Anderson asked for volunteers. Board members Wilkinson, Burdick, and Dean expressed interest in participating. Mr. Sheffield stated that a named volunteer was not needed at this point, but Chair Anderson could forward the name once the appointment was made.

Mr. Dean moved to approve the HPC Chair to appoint one volunteer to participate on the RFP Review Committee. Mr. Burdick seconded the motion.

Vote: 4 in favor
0 opposed

5. **Discuss and Consider Amending Section 11-18-8 of the City of Mesa Zoning Ordinance to add a fee for Section 106 Reviews, which are required by the National Historic Preservation Act of 1966, as amended. This item is continued from the July 14, 2005 meeting.**

Mr. Murphy stated that the HPC conducted a public hearing on July 14, 2005. He also stated that both the Downtown Development Committee and the Planning and Zoning Boards conducted public hearings on July 21, 2005. No citizens were present to discuss the proposed ordinance at these public hearings. The HPC had no questions or comments regarding the proposed ordinance.

Mr. Dean moved to recommend amending section 11-18-8 of the City of Mesa Zoning Ordinance to add a fee for Section 106 Reviews. Ms. Wilkinson seconded the motion.

Vote: 4 in favor
0 opposed

6. Discuss and Consider participation in “Preserve America” program.

Ms. García reported that the “Preserve America” program is a “White House initiative that encourages and supports community efforts to preserve and enjoy our priceless cultural and natural heritage.”

Mr. Dean added that the “Preserve America” program is the federal version of the Heritage Grant. He suggested that the program would be ideal for Mesa, as it is neighborhood driven, with a planning process emphasis. Mr. Dean also indicated that it might be possible to use “Preserve America” funds as a match for Heritage Grant funds.

Mr. Dean moved to approve HPC participation in the “Preserve America” program. Mr. Burdick seconded the motion.

Vote: 4 in favor
0 opposed

7. Discuss the Historic Preservation Planner position status (Agenda item #10)

Ms. García reported that there have been 23 applications received in response to the Historic Preservation Planner position announcement. She stated that she anticipates a “good pool” of qualified candidates. She indicated that the HPC would be asked to participate on the interview panel.

8. Discuss and Consider Historic Preservation Committee 2005 – 2006 meeting calendar (Agenda item #7)

Due to the Historic Preservation Planner position vacancy and other staff shortages, discussion was held regarding a recess of the October and November HPC meetings.

Mr. Dean expressed concerns about the public perception of canceling meetings months in advance. Chair Anderson asked if there was HPC support for continuing the monthly meeting schedule only when action / decision / public input items were on the agenda.

Mr. Dean moved to allow the HPC Chair the discretion to cancel regularly scheduled meetings based on that month’s agenda content. Mr. Burdick seconded the motion.

Vote: 4 in favor
0 opposed

9. Discuss and Consider possibility of “field trips” (Agenda item #8)

No information presented, no discussion held regarding “field trips”.

10. Discuss the Post World War II Neighborhood Study (Agenda item #9)

No information presented, no discussion held regarding the Post World War II Neighborhood Study.

11. Historic Preservation Office Project Status Report: September 2005; Committee to discuss the following items:

- a) **Status of Irving School** – No discussion held.
- b) **Status of Fraser Fields National Register Nomination Preparation** – Nothing new to report.
- c) **Status of Westside Clark Street National Register Nomination Preparation** – Nothing new to report.
- d) **Status on Alston House** – Ms. García reported that there have been discussions regarding a lot for lot swap with Habitat for Humanity. Habitat for Humanity has verbally agreed. The next steps will be to initiate the paperwork. The Martin Luther King Association and the Mesa Association of Hispanic Citizens need to prepare budgets and reapply for CDBG funding. Habitat for Humanity needs to prepare a plan for the Alma School & 6th Street lot.
- e) **Discuss Escobedo Housing Project / Washington Park** – No discussion held.
- f) **Discuss Adobes in Nuestro** – No discussion held.
- g) **Update on Grant Opportunities** – No discussion held.
- h) **Update on Biggs House** – Nothing new to report.
- i) **Update on Buckhorn Bath National Registry Status** – Buckhorn Bath has been listed on the National Registry.
- j) **Update on “Alma Ward” (Landmark Restaurant)** – Still in progress.

12. Report: Mesa Public Library – No report given.

13. Report: Mesa Southwest Museum – No report given.

14. Report: Mesa Historical Museum

Ms. Anderson reported that the Heritage Grant process is still in progress.

Ms. Anderson was pleased announce that the Mesa Historical Museum Board has approved the formation of an advocacy group committee. Ms. Anderson explained that the advocacy group committee would help to shape policy as an independent, non-profit organization to represent the “citizen’s voice”. Ms. Anderson clarified that the advocacy group committee is looking into incorporating their affiliate entities into their 501(c)(3) status.

Ms. Anderson reported the Mesa Historical Museum hours and admission fees have changed. The new hours are Tuesday through Saturday 9 AM – 1 PM. The museum is closed Sunday and Monday. The admission fees are \$1.50 for children, \$3.00 for adults, free to members.

Ms. Anderson distributed brochures on a new lecture series titled, “Doctor, Lawyer, Teacher, Coach: Professions in Mesa History” that will begin September 15, 2005. All programs will be held at the Mesa Historical Museum Auditorium, Thursday evenings at 7:00 PM. Admission is free.

Ms. Anderson also distributed Mesa Historical Museum membership forms.

Ms. Anderson indicated that the Mesa Historical Museum would be interested in participating in the “Preserve America” program discussed earlier, if such an opportunity is available.

15. Committee Member Comments and Questions and Future Agenda Items

HPC members discussed the following items to be included in next month’s agenda:

- a) Historic Preservation Planner position status
- b) Mesa Grande Ruins Project

16. Items from Citizens Present (no action can be taken)

No items from citizens present.

17. Adjournment

Adjourned at 7:08 PM.

Respectfully submitted,

Shelly Allen, Historic Preservation Officer

Minutes prepared by Aimée Letwen

Historic Preservation Committee
July 14, 2005

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