

HUMAN SERVICES ADVISORY BOARD
CITY OF MESA
MESA CITY COUNCIL CHAMBERS
57 EAST 1ST STREET, LOWER LEVEL
November 17, 2005
-MINUTES-

MEMBERS

Ms. Mary Bolig
Mr. Jon Burroughs
Mr. Robert Brinton (Excused)
Mr. William Egan
Mr. Robert Hisserich
Mr. Raymond Jones
Ms. Linda Starr (Excused)

STAFF

Ms. Nichole Ayoola
Ms. Kathleen Kelly
Ms. Lisa Wilson

WELCOME AND INTRODUCTIONS

Raymond Jones, Human Services Advisory Board (HSAB) Chair, welcomed everyone attending the meeting.

CITIZENS COMMENTS

No citizens comments.

APPROVAL OF MEETING MINUTES

The approval of the October minutes was moved to the January 26, 2006 meeting agenda.

HUMAN SERVICES FUNDING PROCESS UPDATE

Lisa Wilson discussed the funding process and information meeting with Board members. On November 10, 2005, an information meeting was held in which City of Mesa Human Services, Community Revitalization staff and Mesa United Way staff explained the application and funding process. This meeting was intended to provide guidance for any agency requesting funding from both the City of Mesa and the Mesa United Way. The Human Services funds would be granted to those agencies using the Community Safety Support Investment Model, which was thoroughly explained during the meeting. It was estimated that over 70 people attended the meeting.

HSAB Board members reviewed the application packet and presentation received by the agencies that attended the meeting. The application is also available on the City's website so it can be downloaded and saved by the agencies.

The application due date is December 16, 2005 at 3 PM for those agencies applying to both the City of Mesa and the Mesa United Way. Staff also stressed that late applications would not be accepted.

The Board would evaluate the proposals using the evaluation tool and the Community Safety Support Model guidelines that were adopted by the Board last year. Agency programs must achieve a rating of 70 percent or better to be considered to receive funding.

EXPECTATIONS OF AGENCY SITE VISITS

During the site visits, the Mesa United Way volunteers and the City of Mesa's HSAB members would jointly discuss and evaluate the agency and its program(s). Evaluations would be completed after the site visits and the groups could give collaborative feedback.

Board members were asked to inform staff which agency representatives they would like to see at the site visits. Mr. Jones stated that he would like to see agency executive directors, financial officers and program staff present. Bob Hisserich added that he would like to see the day-to-day client interactions and agency operations to get a better understanding of programs.

Mesa United Way staff would schedule the visits, which would take place at either 7:00 AM for morning visits or 4:00-4:30 PM for evening visits. Members should expect the visits to last up to two hours. The City staff would schedule visits for those agencies that did not apply to the Mesa United Way funding.

HSAB members would be formed into teams as in the past, which would then be assigned to attend specific visits in their funding area. Members were encouraged to attend as many site visits as possible, including those outside of their funding area.

Staff asked that members read through the proposals and formulate any questions that they may have before each visit. It is important to gain the knowledge needed to make funding recommendations to City Council.

UPDATE FROM OBJECTIVE COMMITTEE-Jon Burroughs

Jon Burroughs would be the lead on researching best practices for using the Community Safety Support Model in the funding of human services programs. Mr. Burroughs would forward links of web sites to Lisa Wilson for the research committee to access. A report would be given to the HSAB at each scheduled meeting.

Ms. Wilson stated that she would forward information to Mr. Burroughs regarding cities that Mesa uses to compare best practices.

Mary Bolig asked when additional Board members would be appointed. Ms. Ayoola stated that the Mayor is in the process of reviewing 25 candidates for appointment to the HSAB.

HSAB'S ROLE IN HOMELESS COUNT FOR 2006

Board members were given a complete copy of the Human Services Plan developed by Maricopa Association of Governments (MAG) in collaboration with other cities in Maricopa County. After reviewing the plan, any changes or suggestions should be submitted to Ms. Wilson.

The 2006 Homeless Count would be completed on January 24, 2006. The purpose of the count is to fund homeless programs using HUD (Department of Housing and Urban Development) funding. MAG is also the lead agency for the count. There would be an informational meeting tomorrow morning at the Mesa City Plaza Building in room 170 at 9:30 AM. Members of the Board were invited to attend.

ABC DONATION CHART

The ABC: A Better Community chart was included in the Board packets but was not discussed.

ADJOURN

With no other agenda items to be discussed, the meeting was adjourned at 6:55 PM.

Respectfully Submitted,

Lisa R. Wilson, Human Services Specialist