



## Housing and Community Development Advisory Board

# Draft Meeting Minutes

Stephen Sparks – Chair  
Donna Bleyle – Vice Chair

Susan Brenton  
Diana Yazzie Devine  
Christian Karas  
Heather Kay

Heather Landvatter  
Linda Starr  
Kent Westover

## Thursday, December 4, 2014

5:30 p.m.

Lower-Level Council Chambers  
57 E. First Street  
Mesa, Arizona, 85201

### I. Welcome and Introductions

- A. HCDAB members present at meeting - Board members introduced themselves. All were present except: Christian Karas, Heather Landvatter, and Kent Westover. Board Member Haydee Dawson submitted her resignation from the HCDAB, to be effective immediately.
- B. Staff present at meeting - The following staff were present at the meeting: Tammy Albright, Ray Thimesch, Constance Bachman.

### II. Approval of Minutes

Motion to approve the HCDAB minutes from the October 2, 2014 and November 6, 2014 meetings (see **Attachments A & B**).

Motion to approve the HCDAB minutes – Linda Starr made a motion to approve the minutes from the October 2<sup>nd</sup> and November 6<sup>th</sup>, 2014 meetings. The motion was seconded by Susan Brenton and carried by a vote of 6-0.

### **III. Items from Citizens Present**

Members of the audience may address the Board on any item. State statute prohibits the Housing and Community Development Advisory Board (HCDAB) from discussing an item that is not on the agenda; however, the Board does listen to your concerns and has staff follow up on any questions you raise.

### **IV. Discussion Items**

- A. CTK Apricot Application System – Staff updated the Board on the application process – CDBG/ESG/Human Services applications were submitted successfully through the system. Staff is currently working with Apricot on the evaluation tools completed through Apricot and will gain additional insight as to how the Board will review the applications through Apricot. All Board members have been added to the Apricot system for access to review applications; staff will provide more information to the Board along with instructions for using Apricot by December 18, 2014.

### **V. Action Items**

- A. HOME FY 15/16 presentation scoring. The following HOME applications were presented to the Board for evaluations, except Mesa Artspace, which was discussed and presented to the Board for information only, not for evaluation. The Mesa Artspace project has been postponed and will be presented for evaluation to the Board during the FY16/17 application process.

1. La Mesita - Phase III
2. El Rancho Apartments - Phase II
3. Sycamore Station
4. The Hub at Mesa Lofts
5. Mesa ArtSpace

The Board completed evaluations and turned in to staff to be included in the total score. There were no actions taken at this time.

### **VI. Staff Announcements/Reminders**

- A. FY 15/16 CDBG “Economic Development” evaluations by the Economic Development Advisory Board (EDAB) on Tuesday, January 6, 2015 at 7:30 a.m. - Lower Level Council Chambers.
- B. FY 15/16 CDBG presentation evaluations on Wednesday, January 7, 2015 at 5:00 p.m. - *Upper* Level Council Chambers.
- C. FY 15/16 ESG & Human Services presentation evaluations on Thursday, January 8, 2015 at 5:00 p.m. - Lower Level Council Chambers.

**VII. Adjourn the meeting** – Heather Kay made a motion to adjourn the meeting. The motion was seconded by Diana Yazzie Devine and carried by a vote of 6-0. The meeting was adjourned at 6:31 p.m.

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Submitted by Constance Bachman, Community Revitalization Specialist