

MINUTES  
EMPLOYEE BENEFITS ADVISORY COMMITTEE MEETING  
THURSDAY, MARCH 10, 2011

A meeting of the Employee Benefits Advisory Committee was held at 3:00 p.m., Thursday, March 10, 2011, in the City Council Conference Room – 7<sup>th</sup> Floor/Mesa City Plaza Building, 20 E. Main St.

MEMBERS PRESENT: Karolyn Kent, Mary Cameli, Dave Richins, Patricia Sorensen, Christopher Glover

MEMBERS EXCUSED:

OTHERS PRESENT: Margie Ward, Employee Benefits Administrator  
Jeanne Young, Secretary

The meeting was called to order at 3:05 p.m.

In order to discuss the private medical information from four appeals to be presented, the Board went into executive session at 3:06 p.m.

The executive session ended at 3:58 p.m. and the public meeting reconvened.

Take Action: Appeal #1 – It was moved by Dave Richins and seconded by Kari Kent to allow members who did not submit the required documentation to add dependents back onto the plan or to add new dependents this past open enrollment by the previous deadline the opportunity to submit the required information no later than June 1, 2011. The Benefits staff will send out a letter to the member's home, an email, and an interoffice mail letter with instructions to submit the required documentation by the new deadline. Employee Benefits Task Force Liaisons will also be requested to follow up within their departments. The vote was unanimous.

Take Action: Appeal #2 – It was moved by Chris Glover and seconded by Mary Cameli to support staff recommendation to deny the appeal. The member is to pay back the Trust fund \$399.42 and the Benefits office will directly pay the provider's invoice in the amount of \$399.42. The vote was unanimous.

Take Action: Appeal #3 – It was moved by Dave Richins and seconded by Mary Cameli to allow member to add spouse on the medical plan based on an exception in Section 125 of the IRS code. The vote was unanimous.

Take Action: Appeal #4 – It was moved by Trish Sorensen and seconded by Mary Cameli to uphold staff recommendation to comply with the plan document. The vote was unanimous.

Margie Ward requested a special EBAC meeting in April to discuss the cost-saving proposals that are being recommended to upper management.

Motion to adjourn by Dave Richins and seconded by Chris Glover. The meeting was adjourned at 4:03 p.m.

---

Jeanne Young, Secretary to the Board