

**LIBRARY SERVICES DIVISION
FINAL RANKING**

Attachment 1

RANKING	SERVICE / FUNCTION
TIER ONE (Highest Priority)	
1	Circulation Desk (Check-in / Card Issuance / Check-out / Fee Collection)
2	Shelving
3	Public Service Locations (Adult / Periodicals / Youth / On-phone reference)
4	Collections (Selection / Cataloging / Purchasing)
5	Internet - computers for patrons, public access
6	Maintaining computer system
7	Basic Processing (Spine labels / Cases / Barcodes / Jackets)
8	Telecirc
9	Maintaining materials collection (CQ's / Replace)
10	Maintaining city property (Building / Furniture)
11	Accounting
11	Intranet
12	Ordering materials - supplies, paper, etc.
12	Receiving
12	Mail
13	Magazine serials check-in
TIER TWO (Second level of priority)	
14	Volunteer (Adult / Youth)
15	Inter-library loan and holds
16	Homebound Program
17	Public Service Locations (Mesa Room / Telereference)
18	Computer training (Computer Mouse / Intro to Internet / Library.org / Catalog)
19	Public relations – Marketing/Publicity
20	Staff Training (Print / Electronic Resources)
21	Book sale
21	Talking Books
21	Professional Development
22	Website (extras)
22	Meeting and study rooms
TIER THREE (Third level of priority)	
23	Government Documents
24	Bibliographies
25	Circulation Desk (E-cards / Parent letters)
26	Displays
27	Computer Training – non basic – fee based (Word / Spanish Language & English - 3 others)
28	Grant writing
29	Magazine check-out
30	Obituary searches
31	Art exhibits
32	User aids
33	Replying to patron comment cards
34	Proctoring exams
35	Custom processing
36	Chat references
36	Receptions

**LIBRARY
SUPERVISOR BUDGET WORKSHOPS
TOP 5 SELECTIONS FOR PROGRAMMING
PRIORITY VOTING RESULTS**

PROGRAM	# VOTES BY SUPERVISORS WHEN NAMING TOP 5 PROGRAMS TO OFFER IN 2004
Circle Time / Story Time	18
SBA @ the Library	13
Battle of the Books	9
Adult Book Discussion Group	9
Summer Reading Program	8
Booktalks	7
Summer Reading Program – Juvenile	6
Summer Reading Program – Youth	5
Health/Wellness Programs	4
Book discussion (one at each library)	4
Family fun van	3
Battle of the Bards	3
Adult Winter Reading (Club Read)	3
1BKAZ and related programming	2
Topical Interest Programs (gardening, health, crafts, elder, financial, etc.)	2
SAT preparation	1
Family Tree Circletimes	1
Booktalking Program for Teens	1
Historic preservation program	1
Mesa Room outreach event	1
Mesa Room – as opportunity arises program	1
Multi-cultural program such as Discovery Day, Fiesta Familiar, etc.	1
Halloween Boo	1
Cocoa Quilters	1
Tackle Your Clutter	1
Adult Reading Program	1