

**EMPLOYEE BENEFITS ADVISORY COMMITTEE**  
**May 3, 2012 3:00 p.m.**  
**City Council Conference Room**  
**7<sup>th</sup> floor, 20 E. Main St.**

*Agenda*

**Agenda Item #1: Approval of Previous Meeting Minutes**

Approve the meeting minutes dated April 5, 2012.

**Agenda Item #2: Draft Employee Benefits Advisory Committee Charter**

Consistent with a citywide effort to formalize the structure for City advisory committees, review the revised draft charter for EBAC.

**Agenda Item #3: Appeals**

**Appeal #1: Request to Have Travel Expenses Not Covered in Plan Document Covered**

Member is requesting coverage for travel expenses for out-of-state treatment that are not specifically covered in the plan document.

**Appeal #2: Request to Have Supplies Not Covered in Plan Document Covered**

Member is requesting coverage for durable medical equipment that is not specifically covered in the plan document.