

BUILDING BOARD OF APPEALS
Lower Level Council Chambers
57 E. 1st Street
5:30 p.m., August 10, 2015

	Board Member:		Board Member:
A	Wade Felkins	A	Fernando Valenzuela
	Wayne Rosendahl	A	Steve Hether
A	Martin Shoemaker	A	Richard Kochanski
A	Corey Smith	A	MaryGrace McNear
A	Tom Stapley	A	Robin O'Donnell
A	Scott Thomas	A	Alfred Smith
	Dallan Randall		

“A” denotes in attendance

MEETING MINUTES

Item No.	Discussion Items
1	<p>Call to Order</p> <p>The Building Board of Appeals meeting was called to order at 5:01 p.m., Monday, August 10, 2015, in the Council Chambers, Lower Level, by Martin Shoemaker, Chair. A quorum was present.</p>
2	The Board and City Staff introduced themselves.
3	<p>Mary Grace McNear reviewed the Open Meeting Law. All business must be transacted in an open meeting. The public is permitted to attend and listen to the deliberations and proceedings. All legal actions must occur during a public meeting. Notices and agendas provided for meetings must contain information <i>reasonably necessary</i> to inform the public of matters to be discussed or decided and are posted 24 hours in advance. A quorum is necessary to hold a meeting, and for the Building Board of Appeals a quorum is five members. Robert’s Rules are a guidance only. Minutes must be made available to the public within 3 days of the meeting, but can be in draft form until approved by the Board. If an Executive session is required there must be a motion made, and only the necessary people are involved in the session.</p>
4	<p>Steve Hether reviewed Title 2-11, which is the ordinance that entitled the Building Board of Appeals. The purpose of the Board is to hear appeals from determinations made by the Building Safety Director and the Fire Marshal; to provide for reasonable interpretations of the provisions of the Mesa Municipal Code, Title 4 – Building Regulations and Chapter 2 Fire Code of Title 7 – Fire Regulations; to determine the suitability of alternate materials and methods of construction; and to recommended changes of the various building and fire codes to the City council.</p>
5	<p>Selection of the Chair and Vice-Chair. Corey Smith motioned that Martin Shoemaker</p>

	should continue as the Chair, and Tom Stapley seconded the motion. All approved. Fernando Valenzuela motioned that Corey Smith be nominated as Vice-Chair, Tom Stapley seconded the motion. All approved.
6	The minutes from the previous meeting on 6/18/14 were reviewed. Fernando Valenzuela motioned for approval, Corey Smith seconded the motion. All approved.
7	The Board reviewed current procedures. Corey Smith motioned the procedures be approved, Wade Felkins seconded the motion. All approved.
8	<p>A discussion was held regarding the logistics of the upcoming appeals at 644 W. Main, Mesa Royale Mobile Home Park. There are 73 appeals. The Building Official determined unsafe conditions in the park. The first night of the appeals will be an overview by Steve Hether and the appellant attorney. After that the Board will begin hearing statements from the owners of Unit 1 and on up. There are six meetings scheduled. After each unit presentation, Steve will speak, the appellant lawyer will speak, and Steve will have a rebuttal. The Board will receive a notebook on Monday, August 17, which will be used to aide during the presentation. Each appellant will have approximately 15 minutes to present. There will be two translators. The Board will be asked to vote after each presentation. Tom Stapley asked how many groupings there will be (according to codes) and MaryGrace said approximately eight groupings.</p> <p>Martin Shoemaker, Chair, spoke to the Board. He was hired to do an electrical assessment of the park by a prospective buyer, so he must recuse himself from the appeals process. Vice-Chair, Corey Smith, will fill in for the Chair for the appeals.</p>
9	There was no motion for Executive Session.
10	Corey Smith motioned for adjournment and Wade Felkins seconded the motion. All approved. The meeting was adjourned at 6:35.