

Meeting Minutes

EDAB Business Retention and Expansion Subcommittee

Date/time: Wednesday, February 12, 2014
9:30AM

Location: Benedictine University
51 E Main St, Gregory Hall
Mesa, AZ 85201

Members Present: Jo Wilson, Sally Harrison, Tony Ham, Steve Shope, Leah Palmer
Member Absent: None
Staff Present: Andrew Clegg

1. Chairman's Call to Order

Jo Wilson

Chair Jo Wilson called the February 12, 2014 meeting of the EDAB/Business Retention and Expansion Subcommittee meeting to order at 9:30 AM at Benedictine University Gregory Hall, 51 E Main St. Mesa, AZ 85201.

2. Introductions

Jo Wilson

Chair Jo Wilson thanked the Subcommittee members for attending. No guests were in attendance.

3. Items from Citizens Present

Jo Wilson

None

4. Update on Business Retention and Expansion Program activities

Andrew Clegg

Mr. Andrew Clegg presented the status of the Business Retention and Expansion (BRE) program. The draft plan was almost completed. Once the draft was completed, it would be reviewed internally within the Office of Economic Development (OED) and then provided to the BRE Subcommittee for review. Mr. Clegg also indicated that OED would begin to identify the initial list of targeted companies for the first series of visits. These companies would be from the Healthcare and Aerospace industries.

Chair Jo Wilson asked what participation OED would like to see from the Subcommittee members. Mr. Andrew Clegg indicated that OED would be looking to the Subcommittee to assist in identifying companies for the visitation program, participating in key visits, assisting with reviewing the results of the visits and providing guidance on how to address larger issues.

Mr. Andrew Clegg indicated that once the plan was finalized, visits would begin to be scheduled.

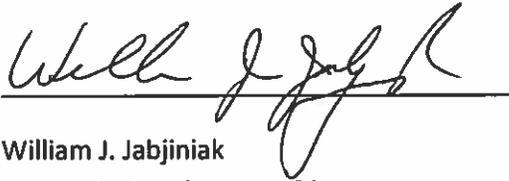
5. Discuss frequency and time for future Subcommittee meetings Jo Wilson

Chair Jo Wilson began the discussion on the frequency for future meetings. The subcommittee decided that they would need to meet after the draft was completed to review the document, and then as needed after the visits were started.

6. Adjournment Jo Wilson

Chair Jo Wilson adjourned the meeting at approximately 10:05 AM.

Submitted By:



William J. Jabjiniak
Economic Development Director
(Prepared by Andrew Clegg)