

**PUBLIC SESSION MINUTES
EMPLOYEE BENEFITS ADVISORY COMMITTEE MEETING
MONDAY, SEPTEMBER 24, 2012**

A meeting of the Employee Benefits Advisory Committee was held at 7:30 a.m., Monday, September 24, 2012 in the City Council Conference Room – 7th Floor/Mesa City Plaza Building, 20 E. Main St.

MEMBERS PRESENT: Mary Cameli, Christopher Glover, John Pombier, David Richins

MEMBERS EXCUSED: Kathryn Sorensen

OTHERS PRESENT: Gary Manning, Human Resources Director
Janice Ashley, Employee Benefits Administrator
Peggy Lynch, Assistant Employee Benefits Administrator
Robert Ferraro, Buck Consultants
Bernice Mead, Secretary

The meeting was called to order at 7:33 a.m.

Agenda Item #1: Approval of Previous Meeting Minutes

John Pombier moved to adopt the meeting minutes from June 7, 2012. Christopher Glover seconded the motion and all were in favor. The vote was unanimous.

In order to discuss the private medical information for one appeal to be presented, David Richins motioned to go into executive session and John Pombier seconded. The Board went into executive session at 7:35 a.m.

Agenda Item #2: Appeals

Take Action: Appeal #1 – Request to have Prescription Drugs Covered Outside of the Plan Document

It was moved by John Pombier and seconded by Christopher Glover to pay the initial prescription that was sent and unused, based on the provider's information not to use the prescription. It was also moved to uphold the plan document and deny the exception going forward, until the plan document and plan administration procedures can be further reviewed. The vote was unanimous.

Motion to end executive session and reconvene public meeting by John Pombier and seconded by Mary Cameli. The public meeting reconvened at 8:49 a.m.

Agenda Item #3: Update on CY2013 Benefit Plan Document Changes

The committee did a review of the Benefit Plan Document Changes for calendar year 2013. The committee approved to have the updates go to the City Council for further review and approval.

The meeting was adjourned at 8:56 a.m.

Prepared by: Bernice Mead, Secretary to the Board