

**Notes from Board Retreat**  
**Saturday, January 12, 2002**  
**11:30-3:30**

**Updates:**

- ACAA Conference May 22, 23, 24 at the Mesa Sheraton co-sponsored by the City of Mesa and the Arizona Community Action Agency. This year's theme is "Helping People, Changing Lives".
- CAP Agency Training -1/2 Day training February 12, 2002 presented by Mark Sorois, Director the Arizona Community Action Agency.
- United Way is discussing the concept of a set of "Vision Councils" to determine how funds will be allocated. A Needs Assessment would be conducted and funding priorities set.

**Board role as a Community Action Agency Advisory Board and a City of Mesa Advisory Board.**

There was discussion around the Boards role as a body. Some board members expressed that they would like to see more emphasis placed on funding priorities and others expressed that too much time is spent on funding and that more time should be spent gaining a more comprehensive understanding of issues that pertain to the housing and human services.

The board worked on the development of a Vision Statement and Goals for 2002 (See Attached).

**Review of funding process for the 2002/ 2003 Human Service/ESG allocations.**

A few modifications were made to this year's allocation process. The board will be given copies of all the applications and staff will review proposals for new programs, as well as, programmatic and budgetary issues. Prior to being brought to the Board, staff will clarify any questions or concerns with each agency.

Those proposals will then be placed on the February 12, 2002 and February 26, 2002 Board agendas. Additionally, those programs that are requesting ESG funding will be discussed and approved on February 26<sup>th</sup> to allow for the Federal deadline. Any additional questions the Board may have can be filtered through Nichole who will get answers from applicants and report back to the Advisory Board.

During the February 12<sup>th</sup> and February 26<sup>th</sup> board meetings, the Non-Profit agencies will notified that their proposal is being discussed, but it will not be necessary for them to attend or make a formal presentation. If a representative wishes to make a statement they may do so within the 3-minute comment period.

During the March board meeting staff will present their recommendations and the Board will also have an opportunity to develop their recommendations for funding.

## **Vision Statement:**

The primary role and responsibility of the Housing and Human Service Advisory Board of Mesa is to develop, promote and recommend for implementation, proactive community development strategies and delivery systems which will adequately meet the human services needs of the diverse composition of Mesa families, residents and community.

## **Goals and Objectives 2002/2003:**

### **Funding Allocations**

Develop and confirm funding priorities to allocate ABC and Human Service Funding.

Develop a streamlined review and allocation process for each funding cycle.

Become familiar with CDBG/HOME funding priorities, and review recommended funding allocations.

Continue to work with funding entities to collaborate/partner to provide funds to the full continuum of care within the Mesa Human Services system.

### **Human Service System**

Develop a process for gaining current understanding of Human Services network of resources.

Develop a process for gaining current understanding of the Mesa continuum of care as well as a snapshot of the Regional continuum of care.

Develop a collaborative plan for a comprehensive needs assessment of human service issue in Mesa.

Develop a strategic plan for educating the community regarding the City's role in Human Service delivery.

### **Housing**

Develop an Advisory Board liaison strategy to learn of housing issues through community groups such as the Housing Roundtable, as well as the subcommittees and work groups related to the General Plan and the Housing Element.

Develop a process for updating the Advisory Board of the Housing Division's programs and annual plans.

Develop a strategy for updating the Council and the community of the relevant Housing issues.

## **Implementation Strategy**

Board recommendations will be accomplished through the development of a needs assessments, surveys, collaborative partnerships between municipal offices, the business community, state and federal agencies and community-based organizations.