

JUDICIAL ADVISORY BOARD MINUTES

October 5, 2005

The Judicial Advisory Board of the City of Mesa met in the lower level meeting room of the Council Chambers, 57 East 1st Street, on October 5, 2005 at 7:55 a.m.

COMMITTEE PRESENT

Chairman Joan Ruffennach
Marlon E. Branham
Stella Hunsaker
Barbara Jarrett
Linda Rottman

COMMITTEE ABSENT

Joan C. Herzog
Murray G. Snow

STAFF PRESENT

Denise Bleyle
Kathleen Broman
Pat Granillo

(Items on the agenda were discussed out of order, but for purposes of clarity will remain as listed on the agenda.)

1. Elect Chair and Vice Chair.

It was moved by Chairman Ruffennach, seconded by Boardmember Jarrett, that Boardmember Rottman be appointed Chairman of the Judicial Advisory Board.

Chairman Ruffennach stated that it is the consensus of the Board that Boardmember Rottman be appointed Chairman of the Judicial Advisory Board.

Chairman Rottman entertained nominations for Vice Chairman.

It was moved by Boardmember Ruffennach, seconded by Boardmember Jarrett, that Boardmember Branham be appointed Vice Chairman of the Judicial Advisory Board.

Chairman Rottman stated that it is the consensus of the Board that Boardmember Branham be appointed Vice Chairman of the Judicial Advisory Board.

(Boardmember Branham arrived at the meeting at 7:58 a.m.)

2. Review notebooks and discuss policies, schedule and work plan for the Board.

Management Assistant II Denise Bleyle stated that she had prepared updated information for the Boardmembers' individual notebooks and briefly reviewed the content of the materials. She pointed out that the notebooks contain, among other things, a listing of the current terms of the Mesa City Court Magistrates, the tentative meeting schedule for 2005-06, and the ordinance that resulted in the creation of the Board.

3. Review and consider items related to the appointment of a new City Magistrate:

a. Review appointment schedule

Ms. Bleyle briefly highlighted the timeline of events that would occur with regard to the appointment of a new City Magistrate. She explained that the Board would announce the candidates who would be interviewed for the position; that a date would be selected to conduct the interviews; that reference and background checks would be conducted by the Board and staff respectively; that the Board would recommend three finalists to the City Council, which would make the ultimate appointment; and that it is anticipated the new Magistrate would commence employment in early 2006.

4. Convene an Executive Session.

a. Discussion or consideration of employment, assignment, appointment, promotion or resignation of a public officer, appointee or employee of the City. (A.R.S. 38-431.03A(1))

1. Appointment of Magistrate – Board selects top candidates to interview (minimum of six). Finalize and assign interview questions.

It was moved by Boardmember Ruffennach, seconded by Boardmember Jarrett, that an Executive Session be convened at 8:00 a.m. to discuss and consider the selection of the top candidates to be interviewed for City Magistrate.

Chairman Rottman declared the motion carried unanimously by those present.

(At 8:53 a.m., the Board reconvened their regular meeting and the Executive Session adjourned.)

5. Announce the names of candidates selected for interviews.

Boardmember Hunsaker announced the names of the following eight candidates that the Board selected to be interviewed for City Magistrate: Elizabeth Peterson Arriola; Martha D. Ashburn; Paula Orian Burgess; Hercules Alexander Dellas; James Steven Dunham; James William Hazel, Jr.; Charles E. Martinez; and Thomas Jeffrey Robinson.

It was moved by Boardmember Hunsaker, seconded by Boardmember Ruffennach, to accept the above-listed individuals as the candidates who will be interviewed for City Magistrate.

Chairman Rottman declared the motion carried unanimously by those present.

6. Scheduling of meetings and general information.

Chairman Rottman stated that the next meeting would be held on November 1, 2005, 1:00 p.m., in the Lower Level Council Chambers, 57 E. 1st Street. She explained that at that time, the Board would interview the eight candidates for City Magistrate.

7. Items from citizens present.

There were no items from citizens present.

8. Adjournment.

It was moved by Boardmember Ruffennach, seconded by Boardmember Jarrett, that the meeting of the Judicial Advisory Board be adjourned at 8:57 a.m.

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Judicial Advisory Board meeting of the City of Mesa, Arizona, held on the 5th day of October 2005. I further certify that the meeting was duly called and held and that a quorum was present.

BARBARA JONES, CITY CLERK