



Housing and Community Development Advisory Board (HCDAB)

Special Meeting Minutes

Stephen Sparks – Chair
Stan Hosac – Vice Chair

Donna Bleyle
Susan Brenton
Haydee Dawson
Diana Yazzie Devine
Christian Karas

Heather Kay
Heather Landvatter
Linda Starr
Vacant

Wednesday, January 8, 2014

5:00 p.m.

Lower-Level Council Chambers

57 E. 1st Street

Mesa, Arizona, 85201

- I. **Welcome and Introductions** – The meeting convened at 5:04 p.m. The following members and staff were present at the meeting unless otherwise indicated:
 - A. **Susan Brenton**, District 4. Ms. Brenton was introduced as the newest appointment to the Board. Ms. Brenton is the president and owner of Association Management Company and executive director of Manufactured Housing Communities of Arizona. She holds a bachelor’s degree in accounting from Arizona State University. Her appointment fills a vacancy created by the resignation of Siri Amrit Kaur Khalsa. She will serve as the Board’s manufactured housing representative. Ms. Brenton’s partial term will expire June 30, 2015.
 - B. HCDAB members present at meeting included: Stephen Sparks, Chair; Stan Hosac, Vice Chair; Donna Bleyle; Susan Brenton; Haydee Dawson; Diana Yazzie Devine; Heather Kay; Heather Landvatter; and, Linda Starr. Christian Karas was not present at the meeting, and one slot remained vacant.
 - C. Staff present at meeting included: Tammy Albright, Ray Thimesch, Rob Schweitzer, Constance Bachman, Deanna Grogan, and Scott Clapp.

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II. Approval of Minutes

- A. Motion to approve the HCDAB minutes from the December 5, 2013 HCDAB meeting. Stan Hosac made a motion to approve the minutes from December 5, 2013. The motion was seconded by Linda Starr and carried by a vote of 9-0.

III. Items from Citizens Present

Members of the audience may address the Board on any item. State statute prohibits the Housing and Community Development Advisory Board (HCDAB) from discussing an item that is not on the agenda; however, the Board does listen to your concerns and has staff follow up on any questions you raise.

There were no items from citizens present at this time.

IV. Discussion Items: Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and Home Investment Partnerships (HOME) Programs Proposal Review for FY 2014/15 –

At this time, the Board heard and evaluated presentations from nonprofit organizations and/or city departments requesting funding for the City of Mesa's FY 2014/15 Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and Home Investment Partnerships (HOME) Programs. Each agency presented for a maximum of three minutes per application, unless otherwise indicated, and the Board may have asked clarifying questions following their presentation.

- A. The following applicants presented a brief overview of their application(s):

CDBG Slum and Blight Removal Activities:

1. COM, Development & Sustainability Department requested \$199,289 for their *Code Enforcement Program*. This program would fund 2 FTE Code Compliance Officers to work in CDBG eligible areas.

CDBG Economic Development Activities: The following Economic Development project presentations were evaluated by the Economic Development Advisory Board (EDAB) at their regular meeting on Tuesday, January 7th at 7:30 a.m. in the lower-level Council Chambers (57 E. First Street, Mesa, AZ 85201):

2. NEDCO requested \$81,500 for their *Business Development Program*. Presentation was given at the EDAB meeting on January 7, 2014.
3. West Mesa CDC requested \$90,000 for their *Economic Development Program*. Presentation was given at the EDAB meeting on January 7, 2014.

CDBG Rehabilitation (Housing Needs) Activities:

4. COM, Housing and Community Development Department in partnership with the Development & Sustainability Department requested \$100,000 for their *Code Compliance Abatement and Demolition Program*. This program would provide for the removal of hazardous, unhealthy, or slum and blighted conditions from Mesa neighborhoods. Includes abatement of Lead Based Paint, removal of asbestos and demolition.

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5. COM, Housing and Community Development Department requested \$650,000 for their *Homeowner's Rehabilitation Program*. This program would provide rehab services and/or repairs to 77 homes (49 emergency projects, 10 handicapped modifications, 15 lead based paint projects, and 3 major home rehabs).
6. House of Refuge, Inc. requested \$42,469 for their *Safety and Flooring Program*. This program would provide ABC dry chemical fire extinguishers and shower grab bars for each of the 88 units at the House of Refuge and would replace the entire flooring in 20 units.
7. Arizona Bridge to Independent Living requested \$70,400 for their *Mesa Home Accessibility Program (MHAP)*. This program would provide accessibility modifications to 17 low-moderate income tenants with disabilities.

CDBG Public Facility Activities:

8. Mesa Counts on College requested \$520,188 for their *Mesa Counts on College Access Center*. This request would provide for construction and build out costs of a community based educational access center located at A New Leaf/MesaCan at 635 E. Broadway Road.
9. Project Veterans Pride **did not show** to request \$30,000 for their *James Walton Home and Campus*.
10. Save the Family Foundation of Arizona requested \$500,000 for their *Save the Family Community Conference Center Project*. This proposal would construct a 1,800 square foot conference center for use by non-profits and community groups to hold board meetings, community trainings, etc.

CDBG Public Service Activities:

11. A New Leaf, Inc. requested \$42,500 for their *Autumn House Program*. This request would be used to support program operations at A New Leaf's Autumn House Domestic Violence Shelter. **Board member Devine declared a conflict of interest regarding this project.**
12. A New Leaf, Inc. requested \$42,500 for their *Desert Leaf & La Mesita Apartments Project*. This program would provide funds for supportive services for A New Leaf's *Desert Leaf* and *La Mesita's Permanent Supportive Housing Programs*. The La Mesita Apartments offer 30 units and Desert Leaf Apartments 18 units for homeless families and individuals. **Board member Devine declared a conflict of interest regarding this project.**
13. A New Leaf, Inc. requested \$200,000 for their *East Valley Men's Center*. The East Valley Men's Center provides the region's only emergency and

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transitional shelter program for homeless men. Services help clients overcome key barriers to success including financial instability, social isolation, limited employment and/or education, mental illness, and substance abuse. **Board member Devine declared a conflict of interest regarding this project.**

14. A New Leaf, Inc. requested \$32,500 for its *East Valley Women's Center*. This request would support short-term emergency shelter, food, clothing, and case management for single homeless women, 18 years or older. **Board member Devine declared a conflict of interest regarding this project.**
15. Aid to Adoption of Special Kids (AASK) **did not show** to request \$10,000 for their *Special Friends Mentoring Program*.
16. Chicanos Por La Causa requested \$50,000 for their *Housing Counseling – East Valley Office Project*. This project would provide housing counseling services to Mesa's moderate- to low-income residents. Services would include: pre-purchase counseling, mortgage delinquency counseling (if necessary), and post-purchase counseling.
17. Community Bridges, Inc. requested \$65,000 for their *CBI Mobile Community Outreach and Crisis Stabilization Services Program*. CBI would provide mobile community outreach and substance use/behavioral health-related crisis stabilization services to 3,400 homeless, indigent, and working poor adults from Mesa. Also included request for 1.635 FTE and related support costs.

Scheduled Break – 10 minutes

18. Community Bridges, Inc. requested \$41,783. For their *Center for Hope Housing Support Services Program*. This program would provide funds to hire a fulltime Peer Support Specialist (PSS) for the 25 homeless families residing in CFH's permanent supportive housing program.
19. Faye Evans Learning Center requested \$30,000 for their *After School Program*. These funds would offer personal support and services that would develop studying and life skills for the children and youth (ages 6-12) served by the Faye Evans Learning Center.
20. Save the Family Foundation of Arizona requested \$85,000 for their *Homeless Families Intervention Project – Case Management*. This project would provide intensive case management and utilities for their transitional housing program for homeless families with children.
21. West Mesa Community Development Corporation requested \$100,000 for their *Community Compliance Program*. Funds were sought to pay the salaries of a Community Compliance Officer and 2 additional Neighborhood Assistants. WMCDC was seeking to continue and expand this program aimed

at addressing issues of residential code enforcement within the WMCDC service area.

CDBG Program Administration Activity:

22. COM, Housing and Community Development Department plans to utilize \$632,885 (20% of its allocated CDBG funds) for *CDBG Administration*. No presentation was required.

ESG Proposals:

23. A New Leaf, Inc. requested \$25,000 for its *East Valley Men's Center Shelter Operations Project*. The EVMC provides the region's only emergency and transitional shelter program for homeless men, 18 years and older. Funds would support operations and services of the center.

24. A New Leaf, Inc. requested \$110,000 for its *Rapid Re-Housing Program*. The Rapid Re-Housing program serves 18 to 26 year-olds who are homeless or on the verge of homelessness. The program provides them with safe housing and/or outreach support services. **Board member Devine declared a conflict of interest regarding this project.**

25. A New Leaf, Inc. requested \$42,500 for its *La Mesita Family Shelter Operations Project*. Funds would be used to support the services and operation of the *La Mesita Family Homeless Shelter*. *La Mesita* assists homeless families to become economically self-sufficient and to secure safe and stable housing of their own. **Board member Devine declared a conflict of interest regarding this project.**

26. Central Arizona Shelter Services requested \$80,000 for their *Emergency Shelter for Single Adults Program*. CASS provides emergency shelter for single adult men and women. The shelter is located at 230 South 12th Ave., and it is a regional resource for homeless persons.

27. Community Bridges, Inc. requested \$45,693 for its *CBI Homeless Navigation Service*. Funds would support one FTE Peer Support Specialist (PSS) to serve up to 15 homeless and medically vulnerable individuals who are living on the streets of Mesa.

28. Save the Family Foundation of Arizona requested \$100,000 for its *Rapid Re-Housing Program*. Funds would provide housing assistance to homeless persons in Mesa.

ESG Program Administration Activity:

29. COM, Housing and Community Development Department plans to utilize \$17,379 (7.5% of its allocated ESG funds) for *ESG Administration*. No

presentation required.

HOME Proposals:

30. Community Bridges, Inc. requested \$217,144 for its *Mesa TBRA Supportive Housing for Homeless Navigator Clients Program*. Funds would provide supportive housing for up to 10 households experiencing homelessness in Mesa using tenant-based rental assistance for a period of up to two years per household.
31. COM, Housing and Community Development Department requested \$100,000 for its *Security/Utility Deposit Program*. Funds would provide security deposit and utility deposit assistance to low-income families and individuals moving to housing units in Mesa.

HOME Program Administration Activity:

32. COM, Housing and Community Development Department plans to utilize \$94,449 (10% of its allocated total) for *HOME Administration*. No presentation required.

- B. Next Steps** – Scott Clapp explained the next steps in the process. The ratings from tonight’s presentations will be combined with staff’s technical evaluations and forwarded to the Mesa City Council’s Community and Cultural Development Committee for their review on Thursday, January 30th, 2014, (immediately following the Council Study Session) and on Thursday, February 6th, 2014 (if necessary), in the lower-level Council Chambers (57 E. 1st Street, Mesa, AZ 85201). The Committee’s funding recommendations will then be forwarded to the Mesa City Council for review and approval at the Council Study Session on Thursday, February 27, 2014, and on Thursday, March 6, 2014 (if necessary) at 7:30 a.m. in the lower-level Council Chambers (57 E. First Street, Mesa, AZ 85201).

All approved funding recommendations will be included in the City’s FY 2014-15 Annual Action Plan that is submitted to the U.S Department of Housing and Urban Development (HUD). Prior to submission to HUD, members of the general public may comment on the Plan during its 30-Day Comment Period from March 11 to April 11, 2014. Comments will also be accepted at Public Hearing #2 that is tentatively scheduled on April 3, 2014 at 5:30 p.m. in a to-be-determined location.

- V. Action Items** – There were no action items at this time.

- VI. Staff Reports and Announcements** – There were no staff reports or announcements at this time.

- A. Department Updates**

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B. Housing projects

- a. CDBG
- b. HOME
- c. NSP

VII. Adjourn the meeting - Linda Starr made a motion to adjourn the meeting. The motion was seconded by Donna Bleyle and carried by a vote of 9-0. The meeting was adjourned at 8:26 p.m.

Submitted by Scott Clapp, Community Revitalization Specialist