



## Housing and Community Development Advisory Board

# Meeting Agenda

Stephen Sparks – Chair  
Vacant – Vice Chair

Donna Bleyle  
Susan Brenton  
Haydee Dawson  
Diana Yazzie Devine  
Christian Karas

Heather Kay  
Heather Landvatter  
Linda Starr  
Kent Westover

## Thursday, August 7, 2014

6:00 p.m.

Lower-Level Council Chambers  
57 E. First Street  
Mesa, Arizona, 85201

### I. Welcome and Introductions

- A. HCDAB members present at meeting.
- B. Staff present at meeting.
- C. New board member Kent Westover, District 6. Mr. Westover is a retired civil engineer having worked with various federal agencies performing civil and environmental engineering and construction management. He holds a bachelor of science in civil engineering from California State University, Chico. Mr. Westover served as a planning commissioner and on the Housing Advisory Committee and ADA Facilities Committee in California and Washington. His term expires June 30, 2016.

### II. Approval of Minutes

- A. Motion to approve the HCDAB minutes from the April 3, 2014 meeting.
- B. Motion to approve the HCDAB minutes from the June 5, 2014 meeting.

**III. Items from Citizens Present** - Members of the audience may address the Board on any item. State statute prohibits the Housing and Community Development Advisory Board (HCDAB) from discussing an item that is not on the agenda; however, the Board does listen to your concerns and has staff follow up on any questions you raise.

**IV. Discussion Items**

- A. Change in preference for our programs** – Discuss preferences for housing programs utilizing CDBG/HOME funds.
- B. Regular Meetings** – Discuss frequency of HCDAB meetings. Currently, regular meetings are on the first Thursday of every month.

**V. Action Items**

- A. Appointment of Vice Chair** – The Board will elect, vote and appoint a current HCDAB member to serve as Vice Chair. This position is vacant due to the resignation of Stan Hosac.
- B. Revision of the Grant Proposal Presentation Scoring Tool** – Continue discussing various tools previously provided to the Board; decide on 10 items the Board would like to evaluate and rate during application presentations.
- C. Staff Announcements/Updates Consolidated Plan** – WFN Progress Report – Draft of Consolidated Plan and Analysis of Impediment will be presented to us on August 14, 2014.

A public hearing will take place on September 23, 2014 at 5:30 p.m., Mesa City Plaza Bldg. – 20 E. Main Street, Room 170W.

Final documents will be presented to City Council on November 3, 2014.

- D. FY14/15 Annual Action Plan Substantial Amendment** – Going before Council on August 18<sup>th</sup>.
- E. Mesa Hydration Donation Campaign - June 2 through September 12**  
Eleven locations throughout Mesa are collecting bottled water to help the homeless and unsheltered during the summer.  
Number of bottles collected as of 8/04/14 – **230,240 bottles**
- F. Environmental Reviews** – utilizing three consultants.
- G. Davis-Bacon/Section 3/MBE-WBE** – RQS issued to secure qualified consultants; closes 8/11/2014.
- H. CTK Apricot System** for FY 15/16 application, review & scoring process
- I. Staff Changes** – Scott accepted a Management Assistant position for the City's Energy Resources Department.

**VI. Adjourn the meeting**