mesa·az

Housing and Community Development Advisory Board

Meeting Minutes

Stephen Sparks (absent)
Stan Hosac (absent)

Donna Bleyle (absent)
Susan Brenton
Haydee Dawson (absent)
Diana Yazzie Devine
Christian Karas (absent)

Heather Kay
Heather Landvatter
Linda Starr
Vacant

Thursday, June 5, 2014

6:00 p.m.
Lower-Level Council Chambers
57 E. First Street
Mesa, Arizona, 85201

I. Welcome and Introductions

A. HCDAB members present at meeting.

B. Staff present at the meeting Tammy Albright, Ray Thimesch, Scott Clapp, Deanna Grogan, Constance Bachman, Melissa Smallwood

II. Approval of Minutes

A. No minutes to approve at this time.

III. Items from Citizens Present

Members of the audience may address the Board on any item. State statute prohibits the Housing and Community Development Advisory Board (HCDAB) from discussing an item that is not on the agenda; however, the Board does listen to your concerns and has staff follow up on any questions you raise.

IV. Discussion Items

A. **City Council Preliminarily Awarded HOME Funds** – Conditional funding of 3 of the 4 Low-Income Housing Tax Credit (LIHTC) applications. Environmental Reviews and approval from LIHTC would be needed before funds are awarded. There is approximately $1,449,893 in HOME funds available for use by these types of projects.

   If the Sycamore Station project receives the Tax Credits, then we will go back to Council for approval. Additional information concerning the LIHTC awards will for forthcoming.

B. **July HCDAB Meeting** – Board decided to cancel July's meeting and to meet again on August 7, 2014.

V. Action Items

A. **Revision of the Grant Proposal Presentation Scoring Tool** – The Board decided to postpone the vote until the August 7th meeting. The Board would like to see the Staff Technical Scoring Tool again for review. Staff asked that each Board member come to the meeting with the format that they prefer and the top 10 questions that they would like on the scoring tool. Board members asked for a reminder e-mail one week prior to the August 7th meeting.

B. **Proposed Second Substantial Amendment to the City of Mesa's Consolidated Plan 2010-14** –Diana Yazzie Devine made a motion to approve, seconded by Heather Kay and carried by a vote of 5-0 vote for recommendation of approval to the Community & Cultural Development Committee of Council. The Second Substantial Amendment to Mesa's current Consolidated Plan will add a preference for the following individuals:

   - Persons with Disabilities as defined by HUD
   - The Elderly (62-74) and The Frail Elderly (>75), and
   - Homeless Persons as defined by HUD

VI. Staff Announcements/Updates

- An additional $100,000 was awarded in Human Services funding via the Budget process for FY 14/15. $50,000 was also awarded to United Way for their Utility Deposit Assistance Program.
- The East Valley Adult Resources, Senior Center Solar Panel project has been cancelled since the panels are considered "old" technology and would not be a cost saving for the City. The funding may be re-allocated for building improvements if approved.

A. **Consolidated Plan** – WFN has extended the public survey through June 13, 2014. The last two public meetings will be held at Adelante Healthcare was held on Monday, June 9th at 6:00 p.m. and at Pioneer Park on Thursday, June 12th at 6:30 p.m. The goal is to receive at least 200 responses if possible.

   A public hearing will take place in September and the final documents will be presented to the City in November.

B. **Annual Action Plan** – The City Council approved the FY 2014-2015 Annual Action Plan on April 21st. The plan was delivered to HUD on May 15th for final approval.

C. **Mesa Hydration Donation Campaign - June 2 through September 12**

   Eleven locations throughout Mesa are collecting bottled water to help the homeless and unsheltered during the summer. The program has been advertised via e-mail blasts, website postings and via the Neighborhood Outreach monthly newsletter.

D. **First Substantial Amendment to the FY 2014/15 Annual Action Plan** – The city has received a $300,000 refund from HUD that came back from La Mesita since they did not meet the 5 year continued use period. These funds are considered Program Income for the City. The Program Income along with prior and current year unallocated funding will be allocated to various FY 14/15 CDBG activities such as Mesa Counts on College Facility Rehab, Oakwood Creative Care Facility Rehab, Pioneer Park Improvements and others as they are identified.

   A public hearing is scheduled for July 10, 2014 at 5:30 p.m. at the Mesa City Plaza Building located at 20 E. Main St., Room 170, Mesa, AZ 85201.

   The First Substantial Amendment request goes to Council for approval on August 18, 2014 at 7:30 a.m. at the Lower Level Council Chambers located at 57 E. First St., Mesa, AZ 85201.

E. **Villas de Merced Apartments** – Located at 520 N. Mesa Dr., Mesa, AZ. The City received a loan Agreement and Promissory Note Revision Request from Mercy Housing Arizona-I, L.P.

VII. Adjourn the meeting

Deanna Grogan

Submitted by Deanna Grogan, Community Revitalization Specialist