

Office of Economic Development
EDAB Workforce Sub-Committee
MEETING MINUTES

Date: December 12, 2008: 9:30 A.M.

MEMBERS PRESENT

Jo Wilson, Chair
Steve Shope
Jared Langkilde

STAFF PRESENT

Patrick Murphy
Mike Paredes
William Jabjiniak

1. Chair's Call To Order

Chairperson Jo Wilson called the December 12, 2008 meeting of the EDAB Workforce Subcommittee to order at 9:30 A.M. at the Mesa City Plaza, 20 E. Main St., Ste. 200 Mesa, Arizona 85201.

2. Review of Sub-Committee Goals

Chair Wilson asked Mr. Jabjiniak to explain his goals for this Sub-Committee. Mr. Jabjiniak stated that he would like this Sub-Committee to develop an action plan to ensure that our workforce is ready for the Mesa Businesses current and future needs. The Sub-Committee discussed how we need to work closely with all of our educational institutions to develop action plans for our current and future needs.

Sub-Committee member Langkilde indicated that it would be very helpful if the city had a business licensing process in place so that members of committee would have a better data of organizations operating within the city. One way to obtain this information is to have the City require a business license. Mr. Murphy and Mr. Paredes pointed out that staff is working with the Tax and License Division to recommend to City Council to approve an ordinance requiring a business license. In the interim, staff is working on a database that businesses can voluntarily input data about their business.

3. Discussion of membership of the Sub-Committee

Chair Wilson requested that the Sub-Committee members forward two (2) to three (3) possible names for new members to her attention.

4. Discussion of possible initiatives for the Sub-Committee

The Sub-Committee discussed the following initiatives that they could undertake in the coming months:

1. Obtain data on Existing and Future needs

The Sub-Committee will review the survey form used in the business

expansion retention visits to determine if modifications are required.

2. Business license requirement

The Sub-Committee discussed the possibility of the City requiring a business license. This issue is being raised by various entities. The proposal is still in the initial stages. The Sub-Committee will hear a presentation on this proposal when further research has been gathered for this issue.

3. Creation of assistance groups/forums

The Sub-Committee will form various groups to discuss ways to address Workforce needs. These groups will consist of educational institutions, and industries.

Sub-Committee member Langkilde requested that staff research the best practices of other Cities and their efforts pertaining to Workforce. Staff will provide this information.

The Sub-Committee decided that they would discuss possible initiatives with the new members of the Sub-Committee and narrow the list of initiatives for short term and long term goals.

5. Adjournment

Chair Wilson adjourned the meeting at 11:05 A.M.

Submitted By:

William J. Jabjiniak
Economic Development Department Director
(Prepared by Patrick Murphy)