

# Zoning Administrator Hearing

## *Minutes*



**John S. Gendron**  
**Zoning Administrator/Hearing Officer**

**August 21, 2012 – 1:30 p.m.**

View Conference Room, 2<sup>nd</sup> Floor  
55 North Center Street  
Mesa, Arizona, 85201

**Staff Present**

Angelica Guevara  
Kaelee Wilson

**Others Present**

**CASES:**

- Case No.:** ZA12-010
- Location:** 0 to 30 block of North MacDonald (both sides)
- Subject:** Requesting a Special Use Permit to allow a special event to exceed the maximum number of events allowed in the DC-DE zoning district. (PLN2012-00339)
- Decision:** Case ZA12-010 was approved, *conditioned upon the following:*
1. *Compliance with all health, building, fire safety, and tax and licensing regulations of the City of Mesa.*
  2. *Compliance with the site plan and narrative, which delineates the operations of the "MACFest" event.*
  3. *The City shall reserve the right to make necessary adjustments to the Special Use Permit or the site plan to ensure pedestrian safety and that the landscaping is properly maintained.*
  4. *The "MACFest" event shall follow the established Good Neighbor Policy:*
    - a. *Parking --- Patrons of the event and customers of the downtown businesses will be directed to the public parking lots located north and south of Main Street.*
    - b. *Circulation --- All activities will meet the American with Disabilities Act requirements.*
    - c. *Safety --- Fire extinguishers will be at every table where food is prepared.*
    - d. *Coordination with the Downtown Businesses --- The applicant will work with the Downtown Mesa Association, the Planning Division, and business owners to coordinate the event.*

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- e. Solid Waste Management Plan --- Downtown Events will monitor themselves and will provide waste management as needed.*
  - f. Set-up may begin at 7:00 a.m. Vendor breakdown will begin immediately after the event ends at 4:00 pm. Vendors will be allowed two (2) hours for breakdown and cleanup.*
5. *The Special Use Permit shall expire on April 30, 2015.*

**Summary:**

Vern Mathern was the applicant and represented the case. Vern explained that the Special Use Permit is for MACest. MACFest is an arts and crafts festival that will take place in downtown Mesa. The event will be held on the first and third Saturday begin in October and runs through April. The operating hours of the festival will be from 10 am to 4 pm. Vern explained there will be no food booths. Mr. Gendron asked the applicant if there would be live entertainment. Mr. Mathern explained there will be live entertainment on the northwest corner of Main and MacDonald. Vern explained he is familiar with the noise ordinance the City has in place.

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There being no further business to come before the Zoning Administrator, the hearing adjourned at 1:59 p.m.

The cases for this hearing were digitally recorded and are available upon request.

Respectfully submitted,

Gordon Sheffield  
Zoning Administrator/Hearing Officer

Minutes written by Kaelee Wilson, Planning Assistant  
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