

## **PARKS MAINTENANCE WORKER I**

### **JOB DESCRIPTION**

**Classification Responsibilities:** Parks Maintenance Worker I's perform skilled parks, baseball stadium facilities, sports/athletic field, or golf course maintenance and repair work related to one of four City program areas. Employees in this class may also provide lead directions and training for Parks Maintenance Assistants, temporary agency workers, and/or volunteers. This class performs related duties as required.

***Athletic/Sports Field Maintenance Assignment:*** Employees assigned to athletic/sports field maintenance perform construction, maintenance, repair, field game preparation, and related service activities for the City's athletic fields; including a variety of tasks in general trades and/or skilled maintenance, repair, alteration, and construction of facilities, fixtures, irrigation systems, and recreational equipment at City recreational areas.

***Baseball Maintenance Assignment:*** Employees assigned to Hohokam Stadium and Fitch Training Complex facilities and baseball field maintenance perform construction, maintenance, repair, field game preparation, and related service activities for the City's stadium facilities and athletic fields, including a variety of tasks in general trades and/or skilled maintenance, repair, alteration, and construction of facilities, fixtures, irrigation systems, and baseball training equipment at Hohokam Stadium and Fitch Training Complex.

***Golf Course Maintenance Assignment:*** Employees assigned to golf courses perform skilled and semiskilled tasks in the care and maintenance of greens, fairways, traps, tees, and other areas and shrubbery of municipal golf courses. Work involves operation and preventive maintenance work on a variety of specialized golf course maintenance equipment. Duties include: mowing all turf areas; building and rebuilding greens and tees; enlarging greens; installing French drains; cutting cups; filling sand traps with new sand; assisting with irrigation system maintenance or repairs, and applying fertilizers.

***Parks and Basins Maintenance Assignment:*** Employees assigned to parks and basin maintenance perform construction, maintenance, repair, and related service activities for the City's park and basins; including a variety of tasks in general trades and/or skilled maintenance, repair, alteration, and construction of facilities, fixtures, irrigation systems, and recreational equipment at City parks and other recreational areas.

**Distinguishing Features:** Workload, time, and staff available for training require that employees have some familiarity with the work, have the ability to work independently on routine recurring assignments, work flexible hours (depending on weather), and may require rotating weekend work. Employees are required to use appropriate safety procedures and equipment in completing assigned duties. Depending on assignment, supervision is received from a Parks and Community Facilities Maintenance Foreman, Aquatics and Ballfield Maintenance Foreman, or Parks Maintenance Leader who reviews work through observation, conferences, reports, and spot-checking of results achieved. A Parks Maintenance Worker I may be subject to yearly rotational stand-by duty and 24-hour call-out. This class is FLSA nonexempt.

## QUALIFICATIONS

**Employee Values:** All employees of the City of Mesa are expected to uphold and exhibit the City's shared employee values of Knowledge, Respect, and Integrity.

**Minimum Qualifications Required.** Any combination of training, education, and experience equivalent to graduation from high school or GED. Good (1 - 3 years) experience in the care and maintenance of one of the following areas relative to the assignment: park or stadium facilities; or turf and grounds maintenance at athletic/sports or baseball fields, golf courses, parks, basins; or similar experience.

**Special Requirements.** Must possess a valid Class D Arizona Driver's License by hire or promotion date (*Athletic/Sports Field Maintenance, Baseball Maintenance, and Parks and Basins Maintenance Assignments*). Must meet the qualifications to wear a tight-fitting respirator by passing a medical evaluation in accordance with Code of Federal Regulations (CFR) 1910.134 by hire or promotion date and must maintain certification (*Baseball Maintenance Assignment*).

**Substance Abuse Testing.** None.

**Preferred/Desirable Qualifications.** Experience in two or more trades is highly desirable. Arizona License for Use of Restricted and Nonrestricted Chemicals, herbicides, and pesticides in categories of Golf and/or Aquatics by Arizona Department of Agriculture is desirable (*Golf Course Maintenance Assignment*). State of Arizona Certification for Use of Restricted and Nonrestricted Chemicals in the herbicides and pesticides categories B3 and B5 is desirable (*Baseball Maintenance Assignment*).

## ESSENTIAL FUNCTIONS

**Communication:** Communicates with the general public, and other City employees in order to complete a wide variety of park maintenance assignments, and provide quality facility maintenance, course, and field preparation. Explains golf course policies and procedures and discusses course conditions (*Golf Course Assignment*). Transmits job information on a portable radio to discuss work assignments and acquire supplies. Documents completed work on daily log sheets and work orders, and completes safety inspection reports. Instructs and trains subordinate workers (example: Parks Maintenance Assistants). May communicate with Recreation Coordinator, temporary agency workers, summer recreation staff, community service workers, etc., regarding maintenance duties.

**Manual/Physical:** Loosens compacted soil and high spots to obtain a flat playing surface, and smoothes playing surfaces. Applies water for dust control and compaction of heavy traffic areas. Applies a gypsum line to mark foul lines, batter's box, coaches' boxes, and game diamonds. Measures for proper placement and inserts bases. Levels, grades, and reconstructs pitching mounds using levels, surveyor's transit, screened dirt, and clay. Installs and repairs nets, backstops, tarps, and screens. Mows infields to desired heights and appearance. Works in a variety of weather conditions. Detects alarms, backup warning devices on vehicles, and warning signals from golfers to avoid dangerous situations. Mows edges of fence lines and batting tunnels. Clips and strips old Bermuda grass from soil. Aerates soil, and spreads rye grass seed and fertilizers; plants trees, flowers, and bushes; and thins and shapes trees. Sets and maintains sprinkler systems for proper watering. Prepares and updates maps to sprinkler and lighting systems. Dresses infield with fine washed sand. Hand waters infields, mounds, batter's

box, and running areas to obtain optimum playing conditions. Operates a motor vehicle (example: van, pickup truck) requiring a standard Class D Arizona Driver's License to transport tools and equipment between job sites. Transports, sets up, and tears down booths, tables, chairs, etc., related to special events. Performs safety inspections on park and stadium facilities and grounds. Installs, repairs, or replaces chain link fences and gates. Moves concrete blocks, bags of fertilizer, and other heavy material (weighing up to 90 pounds, using a cart or other aid to assist with the lifting) to transport to work sites (***Parks Maintenance Assignment***). May work with pesticides, insecticides, and paints using normal and specialized, protective equipment to apply herbicides, if licensed for Use of Restricted and Nonrestricted Chemicals (***Baseball Maintenance Assignment***). Repairs vandalism and covers graffiti. Performs routine trades work (chain link fence repair, plumbing, painting, welding, sprinkler, and computerized water clock installation and repair, etc.). Inspects electrical circuits, lighting, and fixtures; heat pumps; evaporative coolers; and other equipment; and completes preventive maintenance as required. Meets scheduling and attendance requirements.

***Golf Course Assignment:*** May mix and/or apply fertilizers, insecticides, fungicides, and herbicides to spray for weeds and insects requiring the use of specialized protective equipment (if licensed for Use of Restricted and Nonrestricted Chemicals). Cuts cups, rebuilds greens and tees, builds new tees, enlarges greens, and fills sand traps. Makes simple sprinkler repairs, and paints and repairs fences. Replaces and cleans filters at pump stations.

***Mental:*** Functionally supervises or acts in a lead capacity over Parks Maintenance Assistants, temporary agency workers, and/or volunteers as assigned. Evaluates condition of fields or facilities to be maintained, then takes appropriate action to resolve problems (example: when to water, how much to water, when to use absorbents for quick drying fields in inclement weather, when to mow and edge the fields, when to use tarps, when to call a game, etc.). Understands blueprints and layouts to assist in sprinkler and field construction renovation. Learns safety regulations and practices safety precautions. Learns and performs assigned tasks involving athletic field (turf maintenance) and park facilities maintenance quickly and correctly.

### **Knowledge and Abilities (*Common to all assignments*)**

Knowledge of:

the standard methods, practices, materials, tools, and equipment used in landscaped areas;  
maintaining athletic fields;  
establishing greens, fairways, and associated equipment;  
plants, soils, fertilizers, pesticides, and herbicides;  
the basic principles of turf management (example: fertilization, mowing heights, water needs, etc.);  
basic techniques of trades work related to park facilities maintenance and repair;  
various technical equipment used in athletic field and park facilities maintenance and preventive maintenance, and operational repairs of such equipment;  
the games of softball and baseball;  
occupational hazards of, and necessary safety precautions in, handling pesticides, herbicides, and fungicides; and  
rules and codes related to state of Arizona certification for use of restricted and nonrestricted use of chemicals (licensed for Use of Restricted and Nonrestricted Chemicals).

Ability to:

perform moderate to heavy manual labor outdoors in temperature extremes for extended periods of time; understand and follow verbal and written instructions; and establish and maintain effective working relationships with management, coworkers, and the general public.

The duties listed above are intended only as general illustrations of the various types of work that may be performed. Specific statements of duties not included does not exclude them from the position if the work is similar, related, or a logical assignment to the position. Job descriptions are subject to change by the City as the needs of the City and requirements of the job change.

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