



COUNCIL MINUTES

July 1, 2021

The City Council of the City of Mesa met in a Study Session in the lower-level meeting room of the Council Chambers, 57 East 1st Street, on July 1, 2021, at 5:15 p.m.

COUNCIL PRESENT

John Giles
Jennifer Duff
Mark Freeman
Francisco Heredia
David Luna
Julie Spilsbury
Kevin Thompson

COUNCIL ABSENT

None

OFFICERS PRESENT

Christopher Brady
Dee Ann Mickelsen
Jim Smith

Mayor Giles conducted a roll call.

1. Review and discuss items on the agendas for the July 1 and July 8, 2021, Regular Council meetings.

All of the items on the agenda were reviewed among Council and staff and the following was noted:

Conflict of interest: None

Items removed from the consent agenda: None

In response to a question from Councilmember Thompson regarding Item 5-b, **(Approving and authorizing the City Manager to enter into an Intergovernmental Agreement with the Town of Queen Creek that identifies and defines the responsibilities of the Town of Queen Creek and the City concerning a gas line replacement in Meridian Road, from Queen Creek Road to Germann Road. The total estimated cost of the gas line replacement is \$2,080,138, (Town of Queen Creek))**, on the July 1, 2021, Regular Council meeting agenda, Energy Resources Department Director Frank McRae stated the project will increase the size of the pipe that currently exists which will allow the City to serve additional industrial loads in the area, and the City is taking the opportunity to do the upgrades while Queen Creek is facilitating their project. He added CMC Steel will be a beneficiary of the upgrade to be able to serve the increased demand and consumption over time.

In response to a question from Councilmember Luna regarding Item 5-d, **(Approving and authorizing the City Manager to enter into an Airport Improvement Program (AIP) Grant Agreement with the Federal Aviation Administration (FAA) for the reconstruction of the Higley Ramp West at Falcon Field Airport. The total estimated cost for this project is**

\$3,320,343. Should federal funding become available, the estimated amount is \$2.8 million. Airport Enterprise funds will be used for the remaining project costs, estimated at \$520,343. (District 5)), on the July 8, 2021, Regular Council meeting agenda, Falcon Field Airport Director Corinne Nystrom said this item is a request for Council to authorize the City Manager to approve a federal administration grant offer that may come through while Council is on break. She mentioned the project is the second phase of reconstruction of one of the bigger ramps at the airport on the east side.

In response to a question from Councilmember Freeman regarding Item 4-i, **(Hohokam Stadium Repairs - Second Guaranteed Maximum Price (GMP No. 2) (District 1))**, on the July 8, 2021, Regular Council meeting agenda, Ms. Moore indicated the stadium work is starting immediately with the intention of being finished before spring training begins. She remarked the repairs are spread out around the stadium and include concrete replacement, re-anchoring of handrail posts, and repainting the perimeter fence.

Councilmember Spilsbury asked, in light of the holiday weekend coming up, if staff could look into increasing fines for illegal fireworks as a deterrent.

City Manager Christopher Brady acknowledged with consensus from Council, a review of fines from surrounding cities can be compared and brought to Council for recommendation.

2-a. Hear a presentation, discuss, and provide direction on the proposed Audit Plan for FY 2021/22.

City Auditor Joseph Lisitano displayed a PowerPoint presentation covering the proposed audit plan for Fiscal Year 2022. **(See Attachment 1)**

Mr. Lisitano remarked the proposed audit plan will review the projects currently being worked on that will carry over into next year, the audits planned for next year, any follow-up reviews due next year, as well as any other activities the Auditor's office performs. (See Page 2 of Attachment 1)

Mr. Lisitano presented the five audits currently in process. He mentioned the Department of Innovation and Technology's (DoIT) software and application management program is being audited to make sure all applications are licensed, inventoried, and meet the City's security standards. He remarked the Business Services/Purchasing procurement and Fleet parts management processes are being checked to verify controls are in place to prevent or detect errors or fraud, waste or abuse, and ensure compliance with applicable requirements. He noted the police badging security access audit is underway to ensure access to the building is secure and all the policies are followed. (See Page 3 of Attachment 1)

Mr. Lisitano outlined the new audits planned for the upcoming year. He noted the Falcon Field and Mesa Tennis Center audits are in place to ensure compliance with policy and to make sure revenues are properly collected. He continued by saying the Police Department audits will evaluate whether the necessary controls are in place to ensure property and evidence are properly documented, secure, and available when needed, that cases are investigated and disposed of in accordance with the City's policies, and that applicable compliance standards and best practices are followed. (See Page 4 of Attachment 1)

Mr. Lisitano indicated the DoIT audit will determine whether risks related to remote access are minimized and connectivity between remote users is secure. He said the Transportation Department's Street Maintenance program will be audited to establish controls are in place in accordance with City policies, statutes, and other requirements. He pointed out the Housing and Community Development Veteran Affairs Supportive Housing (VASH) program will be audited to

evaluate whether the program is being administered in accordance with applicable policy, statutes and other requirements. (See Page 5 of Attachment 1)

Mr. Lisitano indicated the follow-up reviews for the Parks Recreation and Community Facilities Department and Human Resources audits were delayed due to Covid. He indicated recommendations were made to Human Resources to investigate the benefit claims and make sure they were accurate and to review the audit language in the contract for the City's benefit. He said follow-up reviews will take place this year for the transient lodging tax, the Police Photo Safety program, Medical Transportation Services, Construction Manager at Risk and Job Order Contracting projects. (See Pages 6 and 7 of Attachment 1)

Mr. Lisitano discussed the other activities that are handled by the department throughout the year. (See Page 8 of Attachment 1)

In response to a question from Mayor Giles, Ms. Lisitano commented the auditing schedule is aggressive with the intention of covering all the audits; however, sometimes some audits must be pushed back.

Mayor Giles thanked Mr. Lisitano for the presentation.

3. Current events summary including meetings and conferences attended.

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| Mayor Giles – | Judge Boyer-Wells retirement celebration
Met First Lady Jill Biden and Second Gentleman Douglas Emhoff – raising vaccination awareness |
| Vice Mayor Duff – | Alice Cooper Solid Rock Teen Center |
| Councilmember Luna – | East Valley Hispanic Chamber of Commerce - small business development
We Run Mesa program
National Civic League Model City Charter Review Committee |

Mayor and Council attended the Police Department Youth Leadership Academy graduation and the i.d.e.a. Museum Robo Art exhibit.

Councilmember Thompson congratulated Councilmember Heredia for being named Chair of the Valley Metro Rail Board of Directors and the Regional Public Transit Authority Board of Directors.

Vice Mayor Duff encouraged the community to attend the Celebration of Freedom fireworks display Saturday evening at 9:00 p.m. which is a drive-in event at the Fiesta Mall.

Mayor Giles stated in addition to the new Robo Art at the i.d.e.a. Museum, the Mesa Contemporary Art Gallery and the Natural History Museum also have new exhibits and invited the community to visit all three.

5. Scheduling of meetings.

City Manager Christopher Brady stated that the schedule of meetings is as follows:

Thursday, July 8, 2021, 5:15 p.m. – Study Session

Thursday, July 8, 2021, 5:45 p.m. – Regular Council meeting

Mr. Brady announced Library Director Heather Wolf will be retiring. He expressed his thanks for her service to the City of Mesa, adding he is proud of all she has contributed to the City and the libraries during her tenure. He mentioned the evolution of the library over the last decade with the offerings and programs she has built as the director.

Mayor Giles echoed Mr. Brady's comments. He said she has had a remarkable career with seven years at the State and 23 years with the City of Mesa. He thanked her for the dramatic impact she has contributed to programs like Think Spot, the Express libraries, and other innovative ideas that have been implemented.

Assistant City Manager John Pombier and Deputy City Manager Natalie Lewis presented Ms. Wolf with flowers and an enlarged Mesa library card.

Ms. Wolf acknowledged Council, City Management, department directors, and the amazing library staff for their dedication and support.

6. Adjournment.

Without objection, the Study Session adjourned at 5:53 p.m.

JOHN GILES, MAYOR

ATTEST:

DEE ANN MICKELSEN, CITY CLERK

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Study Session of the City Council of Mesa, Arizona, held on the 1st day of July 2021. I further certify that the meeting was duly called and held and that a quorum was present.

DEE ANN MICKELSEN, CITY CLERK

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(Attachments – 1)

City Auditor

Proposed FY 2022 Audit Plan

City Council Study Session
July 1, 2021

Joseph Lisitano, City Auditor

Audit Plan Overview:

- Current work in progress
- Audits planned for FY 2022
- Follow-up reviews due in FY 2022
- Other activities

Current work in progress:

- DoIT – Software/Application Management
- Business Services/Purchasing – Procurement Processes
- Fleet – Parts Management
- Police – Badging Security Access
- PCI DSS Annual Review

New audits:

- *Falcon Field – Leases
- PRCF – Mesa Tennis Center
- Police Department – Property and Evidence
- Police Department – Criminal Investigations Case Management

*Carried over from FY21 Audit Plan

New audits:

- DoIT – Remote Access
- Transportation – Street Maintenance
- Community Services/Housing & Community Development – VASH Program

Follow-up reviews:

- *PRCF – Convention Center Revenues
- *HR/Employee Benefits – Claims Admin. Contract
- Transient Lodging Tax
- Police – Photo Safety Program

*Delayed in FY 21 due to COVID-19

Follow-up reviews:

- MFMMD – Medical Transportation Services and Billing
- Engineering – CMAR Projects
- Engineering – JOC Projects

Other activities:

- Citywide Cash Handling Audits (continuous)
- PCI DSS Annual Review
- Fraud & Ethics Hotline Investigations
- Consulting (limited reviews, other projects, etc.)
- Unscheduled Audits (if requested by City Manager or City Council)

Questions or changes?

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