



# COUNCIL MINUTES

July 8, 2024

The City Council of the City of Mesa met in a Study Session in the lower-level meeting room of the Council Chambers, 57 East 1st Street, on July 8, 2024, at 5:16 p.m.

## COUNCIL PRESENT

John Giles  
Francisco Heredia  
Jennifer Duff  
Mark Freeman  
Alicia Goforth\*  
Scott Somers  
Julie Spilsbury

## COUNCIL ABSENT

None

## OFFICERS PRESENT

Scott Butler  
Holly Moseley  
Jim Smith

(\*Participated in the meeting through the use of video conference equipment.)

Mayor Giles conducted a roll call.

### 1. Review and discuss items on the agenda for the July 8, 2024, Regular Council meeting.

All of the items on the agenda were reviewed among Council and staff and the following was noted:

Conflict of interest: None

Items removed from the consent agenda: 5-a

Responding to a question from Vice Mayor Heredia, City Engineer Beth Huning summarized Item 4-b, **(Westwood Street Improvements - Construction Manager at Risk (CMAR), Guaranteed Maximum Price (GMP) No. 1 of 1. (District 3))**, on the Regular Council agenda. She outlined the scope of the project, pointing out the age of the water and gas main lines, and explained the complexity of some of the areas such as busy intersections and school zones which will require coordination with school schedules. She confirmed that these hurdles will cause the project to span over approximately 14 months, allowing the more intensive work to be done during summers and several school breaks.

2-a. Hear a presentation, discuss, and provide direction on the proposed Audit Plan for FY 2024/2025.

City Auditor Joseph Lisitano displayed a PowerPoint presentation. **(See Attachment 1)**

Mr. Lisitano identified the proposed audit plan for the upcoming years and provided details of the audits currently in progress, highlighting the main points of each. (See Pages 2 through 4 of Attachment 1)

Mr. Lisitano explained that there were several audits that were carried over from the Fiscal Year (FY) 2024 Audit plan and said that these projects are high priority and will be finished by the end of this calendar year. He outlined other activities and audits, noting the decrease in cash handling audits due to a decline in cash being received, and financial reviews and any requests made by the City Manager or Council. (See Pages 5 through 7 of Attachment 1)

In response to a question from Councilmember Spilsbury, Mr. Lisitano stated that the Audit Department is appropriately staffed and pointed out that the goals set last year were overstated and have been adjusted for FY 2024/2025. He clarified that the audits for the mental health programs will focus on the processes and outside experience to verify the department's performance. He confirmed that historically there has not been an audit to the Off the Streets Program and noted the difficulty of an audit of a program of this size.

Mayor Giles thanked staff for the presentation.

2-b. Appointments to various boards and committees.

It was moved by Councilmember Somers, seconded by Councilmember Freeman, that the Council concur with the Mayor's recommendations and the appointments be confirmed. **(See Attachment 2)**

Upon tabulation of votes, it showed:

AYES – Giles–Heredia–Duff–Freeman–Goforth–Somers–Spilsbury  
NAYS – None  
ABSENT – None

Carried unanimously.

3. Acknowledge receipt of minutes of various boards and committees.

3-a. Audit, Finance and Enterprise Committee meeting held on April 4, 2024.

3-b. General Plan Advisory Committee meeting held on March 25, 2024.

3-c. Parks and Recreation Advisory Board meeting held on March 13, 2024.

It was moved by Councilmember Somers, seconded by Councilmember Freeman, that receipt of the above-listed minutes be approved and acknowledged.

Upon tabulation of votes, it showed:

AYES – Giles–Heredia–Duff–Freeman–Goforth–Somers–Spilsbury

NAYS – None  
ABSENT – None

Carried unanimously.

4. Current events summary including meetings and conferences attended.

Mayor Giles and Councilmembers highlighted the events, meetings and conferences recently attended.

5. Scheduling of meetings.

City Manager Christopher Brady stated that the schedule of meetings is as follows:

Thursday, August 15, 2024, 7:30 a.m. – Study Session

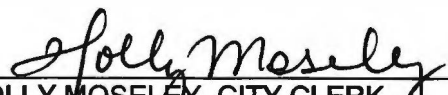
6. Adjournment.

Without objection, the Study Session adjourned at 5:42 p.m.

ATTEST:

  
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JOHN GILES, MAYOR



  
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HOLLY MOSELEY, CITY CLERK

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Study Session of the City Council of Mesa, Arizona, held on the 8<sup>th</sup> day of July 2024. I further certify that the meeting was duly called and held and that a quorum was present.

  
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HOLLY MOSELEY, CITY CLERK

sr  
(Attachments – 2)



# City Auditor

# Proposed FY 2025 Audit Plan

City Council Study Session

July 8, 2024

Joseph Lisitano, City Auditor



# Audit Plan Overview

- Current work in progress
- Audits planned for FY 2025
- Follow-up reviews due in FY 2025
- Other activities



## Current Work in Progress

- Police Department – Case Management
- DoIT – Cybersecurity
- DoIT – Remote Access
- Citywide – Take Home Vehicles
- Citywide – Special Pay Programs



## Current Work in Progress

- Citywide – Intergovernmental Agreements Cost

### Recovery

- Engineering/Financial Services – CFD Reimbursements
- Engineering – ASU Facilities at Mesa City Center Post-Construction
- Arts & Culture – Mesa Arts Center Revenues

## Audits Planned for FY 2025

- \*Human Resources – Hiring & Recruitment Practices
- \*City Attorney – VOCA Program
- \*City Clerk – Public Records Requests
- \*Police Department – Mental Health Services Team
- \*Water Resources – Annual Ordering and Reporting
- Police Department – Off-Duty Employment Program

\*Carried over from the FY 2024 Audit Plan.



## Follow-up Reviews

- DoIT – Software/Application Management
- Police Department – Badging/Security Access
- Transportation – Street Maintenance



## Other Activities

- Biennial Citywide Cash Handling Audits (next report FY 2025)
- Annual Credit Card Security Review
- Fraud & Ethics Hotline Investigations
- Consulting (limited reviews, other projects, etc.)
- Unscheduled Audits (if requested by City Manager or City Council)

# Questions or changes?

July 8, 2024

TO: CITY COUNCILMEMBERS

FROM: MAYOR JOHN GILES

SUBJECT: Appointments to Boards and Committees

The following are my recommendations for reappointments to the City of Mesa Advisory Boards and Committees:

**Mesa Local Fire and Police Pension Boards** – Five-member boards including new appointments.

Chris Fifield was hired by the City of Mesa in 2006 and currently serves as a Training Captain for the Mesa Fire and Medical Department (MFMD). He served as engineer before being promoted to Captain in 2014. He has worked on the MFMD Recruitment Team, as Personnel Director, and has been in the role of Training Captain since 2022. His first term expires June 30, 2027.

Marc Heirshberg is Deputy City Manager for the City of Mesa where he oversees Solid Waste, Fleet services, Water Resources, Engineering, Development Services, the Equal Employment Opportunity Office, and Energy and Sustainability. He previously served as the Director of Parks, Recreation and Community Facilities for Mesa. He received his bachelor's degrees in recreation administration and therapeutic recreation from the University of Northern Colorado and his master's degree in organizational leadership and public administration from Regis University. His first term expires June 30, 2027.